

HANDBOOK ON REVISED GUIDELINES

for the Implementation of the Centrally
Sponsored Scheme for the Development
of Infrastructure Facilities for the Judiciary

2018-2019



रविशंकर प्रसाद
RAVI SHANKAR PRASAD



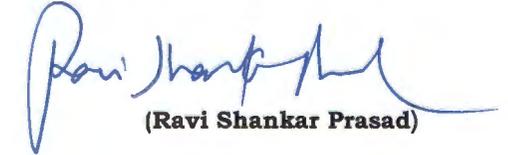
मंत्री
विधि एवं न्याय
और
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी
भारत सरकार
MINISTER OF
LAW & JUSTICE
and
ELECTRONICS & IT
GOVERNMENT OF INDIA

MESSAGE

It is heartening to know that the Department of Justice is bringing out a Handbook on the Centrally Sponsored Scheme for Development of Infrastructure facilities for the Judiciary. I compliment them for the efforts put in for this purpose. The Judiciary is rightly regarded as the guardian of the Constitution. The people of India repose implicit trust, faith and confidence in the judiciary. However, courts also face constraints of time and resources which lead to pendency and delays in court processes. For the judiciary to be able to carry out its duties effectively, it must be provided with a conducive environment, human resources and sufficient infrastructure. To this end, the Central Government has been implementing the Scheme for 'Development of Infrastructure facilities for the Judiciary' since 1993-1994 in close association with the State Governments, however the amount released between 1993-2013 was only Rs.3,444 crores, while our Government has released Rs.2655.94 crores between 2014-2018.

For better implementation and easier governance, the guidelines of the Scheme have been streamlined and norms and specifications have been developed. To ensure transparency comprehensive weightage criteria for State allocation of funds have been finalized. Using latest technology, the Scheme shall now be monitored through geo-tagging of projects via **Nyaya Vikas** – a webportal and mobile app developed by National Remote Sensing Centre, ISRO using the Bhuvan software.

I believe these efforts will bring a renewed focus on the implementation of the Scheme and hope that State governments will actively adopt the revised guidelines, norm and specification and adopt Nyaya Vikas for monitoring the progress of the projects under the Scheme. I am sure that this new publication will prove to be a valuable tool of information for all the officials of the Ministry, particularly the State Government officials and the Judiciary, who are key partners for the implementation of the Scheme. I wish the endeavor all success.


(Ravi Shankar Prasad)

पी.पी. चौधरी

राज्य मंत्री
विधि और न्याय
और
कारपोरेट कार्य
भारत सरकार



P.P. CHAUDHARY
Minister of State
Law & Justice
and
Corporate Affairs
Government of India

MESSAGE

It gives me immense pleasure to learn that the Department of Justice is coming out with this Handbook on the Centrally Sponsored Scheme for the Development of Infrastructure Facilities for the Judiciary, for the benefit of State Governments, Judiciary and other important stakeholders. The said Scheme had been enunciated with the prime objective of improving access to justice as enshrined in the Preamble of the Constitution. I hope that this publication will be of great use in ensuring transparency and accountability in the implementation of the Scheme.

2. We have been working closely with state governments to ensure sufficient infrastructure facilities for the judiciary under the Scheme. I am of the view that enhanced construction of court halls and residential units will allow for faster filling up of vacancies and provide a support system for the Judiciary to function effectively. Improvement in infrastructure facilities will thus have a direct impact on higher disposal of cases by reducing pendency and ensure better access to justice.

3. Apart from this publication, emphasis is also being laid on the use of the latest technologies to monitor the progress of projects under the Scheme. This will facilitate efficient implementation of the Scheme.

4. I am hopeful that the judiciary, State Governments and Central Government will continue to work in tandem and make the Scheme, a great success.

5. I once again congratulate the officers and staff in the Department of Justice for taking pains in preparing this Handbook in the form of a valuable document in the hands of its intended users.

(P. P. Chaudhary)

FOREWORD

The Department of Justice has been implementing the Centrally Sponsored Scheme for the Development of Infrastructure Facilities for the Judiciary since 1993-94 in association with state and UT governments. The Scheme aims at improving the physical infrastructure of the Subordinate Courts as also the housing needs for judicial officers of District and Subordinate Courts in India with a view to facilitate better justice delivery. The Union Cabinet in its meeting held on 16.11.2017 while extending the Scheme up to 31st March, 2020, directed for formulation of norms and specifications for court buildings and residential units. The Handbook on implementation of the CSS provides details of the newly developed norms and specifications. These norms and specifications have been developed based on the recommendations of the CPWD and the recommendations of the National Court Management Systems Committee of the Supreme Court of India

The Department has also developed criteria which has weightages for components such as court halls and residential units left for construction and work done towards reducing vacancies and reducing pendency of more than 10-year old cases. The criteria related to working strength of judges and pendency of 10-year old cases have been introduced to act as incentives for those states who make efforts to fill up vacancies and reduce pendency of over 10 year old cases. A new system for Online Monitoring through Geotagging using a web portal and mobile application developed with the technical assistance of National Remote Sensing Centre, ISRO is being introduced for more effective monitoring of projects. It is hoped that this compilation will facilitate the Department of Justice/states/UTs and the Judiciary in improving the implementation of the Scheme and providing an effective system of governance.

Suggestions for improvement in the Handbook, if any, are welcome and may be forwarded to Deputy Secretary (Judicial Reforms), Department of Justice, Ministry of Law and Justice or e-mailed to ckreejonia@nic.in.

Dr. Alok Srivastava
Secretary
Department of Justice

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Centrally Sponsored Scheme for Development of Infrastructure Facilities for the Judiciary

Background

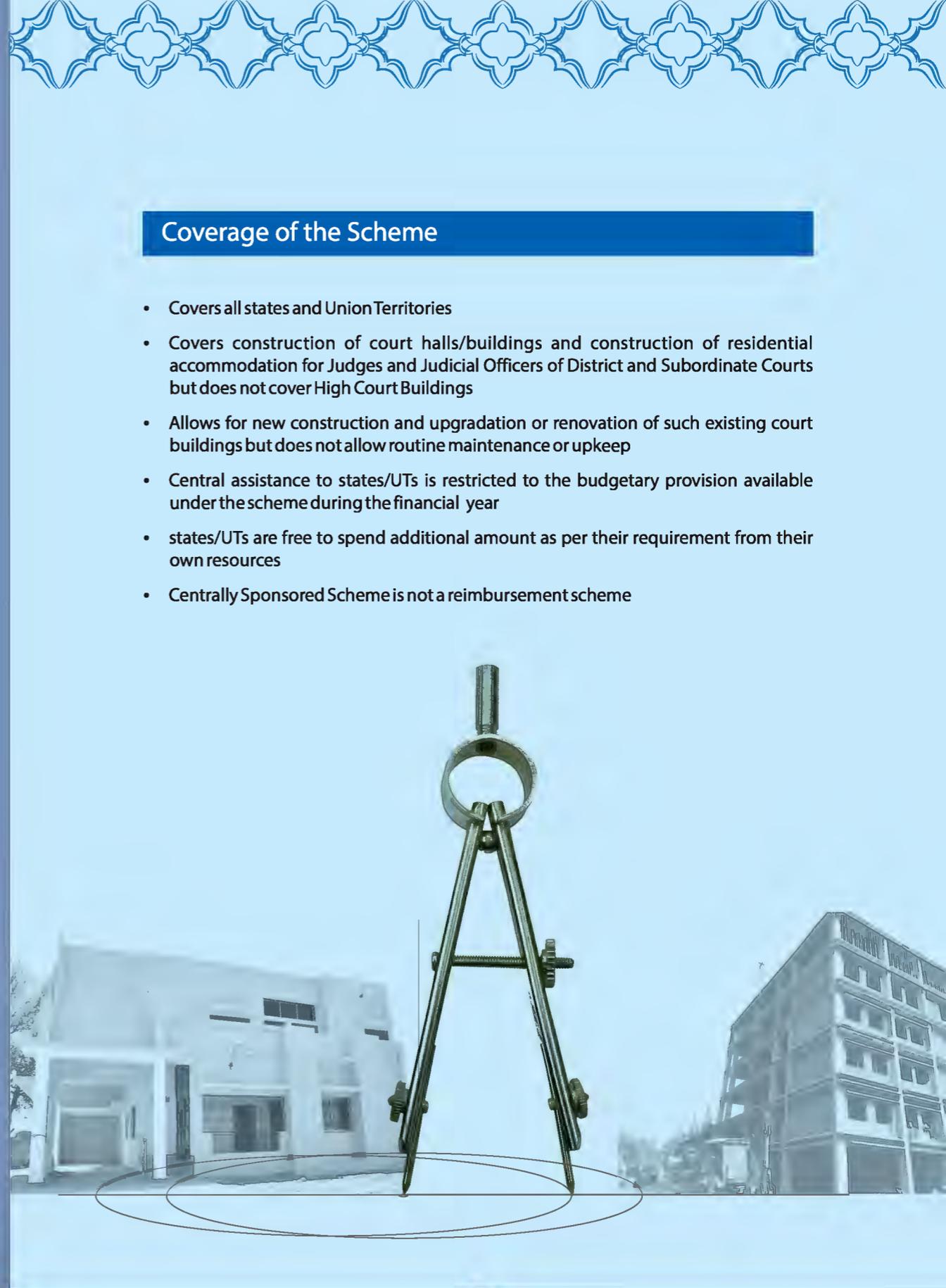
The Department of Justice has been implementing the Centrally Sponsored Scheme (CSS) for Development of Infrastructure Facilities for the Judiciary since 1993-94 to augment the resources of the state Governments for construction of court buildings and residential accommodation of judicial officers / judges covering District and Subordinate Courts.

Objectives of the Scheme

To improve the physical infrastructure of the Subordinate Courts and address housing needs for judicial officers of District and Subordinate Courts in the country with a view to facilitate better justice delivery

Coverage of the Scheme

- Covers all states and Union Territories
- Covers construction of court halls/buildings and construction of residential accommodation for Judges and Judicial Officers of District and Subordinate Courts but does not cover High Court Buildings
- Allows for new construction and upgradation or renovation of such existing court buildings but does not allow routine maintenance or upkeep
- Central assistance to states/UTs is restricted to the budgetary provision available under the scheme during the financial year
- states/UTs are free to spend additional amount as per their requirement from their own resources
- Centrally Sponsored Scheme is not a reimbursement scheme



Fund Sharing Pattern under the Scheme

60:40 between Centre and the state for all states, except;

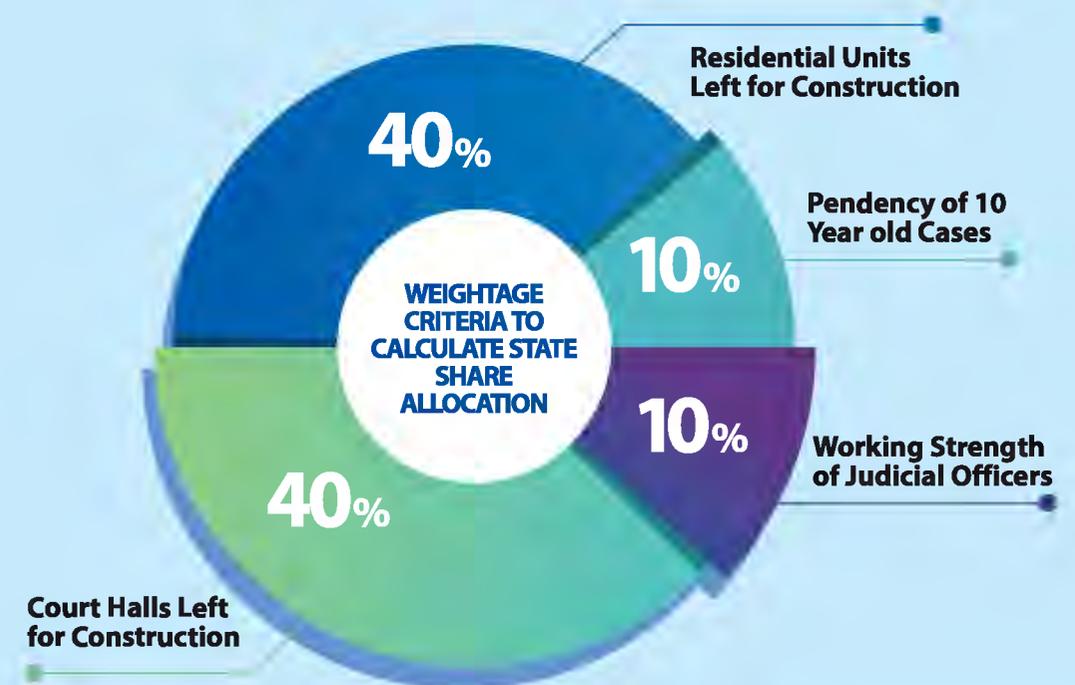
90:10 for 8 North Eastern states, namely, Arunachal Pradesh, Assam, Mizoram, Meghalaya, Tripura, Nagaland, Manipur and Sikkim, and 3 Himalayan states, namely, Jammu and Kashmir, Himachal Pradesh and Uttarakhand.

100% for all Union Territories.



Conditions for release of grants to the states/ UTs under the Scheme

- The allocation of funds to the states/UTs depends upon overall availability of funds with the Central Government under the Scheme
- states should make adequate provision in their state budget for meeting their prescribed state share
- The funds will be released to the state Governments/UTs in two equal shares during a financial year
- State Governments/UTs will raise demand/request for funds under the Scheme. The states/UTs are required to mandatorily comply with the following requirements for release of grants:
 - 1) Demand/request for grant should be based on the action plan developed for construction of court buildings and residential accommodations for Judicial Officers of District and Subordinate Courts
 - 2) Submission of Utilisation Certificate for previous grants released to the states/UTs, along with utilization of prescribed state share



Rationale for Weightage Criteria

The weightage criteria have been developed for scientific and transparent calculation of allocation of funds to states and UTs under the Scheme.

Note: 10% of the Total BE allocated for the Scheme is earmarked for the states of the North Eastern Region (NER), therefore calculation for NER has been shown separately. For percentage calculation in each criterion the numeral 4000 instead of 100 has been used so that values are not skewed. This has been further adjusted to calculate separately for NER.

Criteria 1: Court Halls Left for Construction

The Scheme is mainly intended for construction of Court halls and residential units for the District and Subordinate Judiciary. Therefore, the weightage attached to the number of Court Halls Left and Residential Units for Construction in the state is higher than other criteria's i.e. 40%.

Court Halls Left for Construction means-QS1

LH1= No. of Court Halls left in state/UT1

{Total Sanctioned Strength of Judicial Officers in the state (-) The Number of available Court Halls in the state}

TH1=Total No. of Court Halls required in state/UT 1

{Sanctioned Strength of Judges in the state }- {Available Court Halls+0.5* {Under Construction Court Halls} Similarly for each state and then Cumulative to be calculated as

THn= Total No. of Court Halls required for all state/UTn calculated as TH1+TH2 +...TH11

Share Quotient of state 1 = LH1/THn*3600=QS1

Share Quotient of state 1 NER=LH1(NER)/THn(NER)*400= QS1

Criteria 2: Residential Units Left for Construction

40% weightage has been given to this criterion as discussed below.

Residential Units Left for Construction means –Qs2

LR1 = No. of Residential Units in state/UT 1;

TR 1=Total No. of Residential Units for the state/UT 1 calculated as [{Sanctioned Strength of Judges in the state}-{Available Residential Units+0.5* {Under Residential Units }]

Similarly for each state and then Cumulative to be calculated as

TRn= Total No. of Residential Units required for all state/UTn calculated as TR1. +TR2 +...TRn

Share Quotient of state = LR1/TRn*3600= QS2

Share Quotient of state 1 NER=LR1(NER) /TRn (NER)*400= QS2

Criteria 3: Working Strength of District and Subordinate Judiciary

This criteria relates to Working Strength of Judicial Officers with reference to the Sanctioned Strength of Judicial Officers in the state/UT will be considered as an incentive and carries 10% weightage for those states who fill up vacancies faster.

Weightage to be calculated for working strength as –Qs3

Ws1= Working Strength in state/UT1;

SS1= Sanctioned Strength in state/UT1

Total Cumulative-WS1/SS1+WS2/SS2+...WSn/SSn

Share quotient of state 1 = $\frac{WS1/SS1*900}{\text{Total Cumulative}}$ =QS3

Share Quotient of state 1 NER= $\frac{WS1(NER)/SS1(NER)*100}{\text{Total Cumulative(NER)}}$ = QS3

Criteria 4: Pendency of 10 years and more old cases in subordinate judiciary

Pendency of 10 years or more old cases in subordinate judiciary has another 10% of weightage and lower number of such cases will be considered as an incentive for better performing states.

Weightage to be calculated for working strength as –Qs4

Share of state/UT1= (state/ Pendency 10 yr. old cases/ Total Pendency of 10 yr. old cases in the country)* 900= QS4

Share of states of NER= (state NER1 Pendency 10 yr. old cases/Total Pendency of 10 yr. old cases in NER)* 100= QS4

Share of state 1= (Share Quotient of state 1) * (Total Budget Allocation BE in FY-10% of Total Budget Allocation BE in FY) /9000

Share of state 1 of NER= (Share Quotient of state 1 of NER)* (10% of Total Budget Allocation BE in FY)/1000

Share Quotient of state = QS1+QS2+QS3+QS4

Therefore, while requirement for court halls and residential units of two states may be similar, the states filling up more vacancies and disposing more 10-year-old cases will be given preference in terms of allocation of funds from the Scheme.

Procedure for Submitting Proposals to the Department of Justice

The Department of Justice has developed a proforma/format for submission of proposals for under construction and new projects for construction of court halls and residential units under the Scheme. The proforma/format is attached as Annex 1 with this handbook. The main contents required in the proposal are as follows:-

- Number and District wise details of court halls and residential units for the subordinate judiciary under construction
- Details of additional facilities attached to the court halls and residential units
- Requirement of funds for under construction projects

- Number and District wise details of new court halls and new residential units for the subordinate judiciary
- Total requirement of funds for on-going and new projects, indicating with prescribed Central share and state share
- Details of Utilization of funds allocated to the state by the Central Government

Timeline for Submission of Proposals

Proposals should be submitted with the above details by 30th of June every year.

Monitoring and Evaluation

In addition to existing monitoring mechanisms, two more Monitoring Committees will be constituted at the Central and state level:

- High Court Level Monitoring Committee in the state- Portfolio Judges, Registrar General of the High Court, Law/Home Secretary of the state and, Secretary of the state PWD.
- Central Level Monitoring Committee in the Department of Justice-Secretary (Department of Justice), representatives from all states (Department of Law/Home, High Courts and PWD), Joint Secretary (Department of Justice), Financial Advisor (Ministry of Law and Justice) and the Deputy Secretary (Department of Justice) as the Convener.
- To meet every 6 months
- Overall monitoring of the implementation
- Monitor adherence to the timelines
- Periodically review the progress
- Review UCs submitted by states/UTs.
- Duties of the Committees
- To meet every 3 months or earlier, if necessary
- Ensure timely receipt of proposals
- Overall monitoring of the implementation of the project
- Monitor adherence to the timelines
- Periodically review the progress
- Review UCs submitted by the states/UTs

Online Monitoring System with Geotagging through Web Portal and Mobile App

The Department of Justice with technical assistance from the National Remote Sensing Centre (NRSC), ISRO has developed a mobile application and web portal for geotagging of assets and monitoring of physical and financial progress of projects sanctioned under the Scheme. A user manual for the web portal and mobile application is attached as Annex 2

The different stages of online monitoring are as follows:

Stage 1: The mobile application will be used by a Surveyor at the field to capture photographs of court halls/residential units for geotagging and entering basic information regarding the progress of the project.

Stage 2: An Approver/Moderator at the District level will verify the progress entered by the Surveyor through the web portal and approve the details submitted by the Surveyor.

Stage 3: A state level user will add financial details related to the projects in the state including cost estimate, funds utilized and utilization certificate for each financial year.

Stage 4: At the Central Level, the Department of Justice will use the web portal to monitor the details entered by the state and add details of funds released to the states in each financial year.



Norms and Specifications

The norms and specifications have been developed based on recommendations of the National Court Management Systems Committee of the Supreme Court in the Baseline Report on Court Development Planning System, existing norms and practice being followed by different state Governments and certain CPWD norms. Since the current structure of the Scheme is limited to projects under construction, these norms and specifications will only be applicable to new projects.

These revised guidelines and norms and specifications will be used as a basis to assess allocation of funds to states under the Scheme.

Detailed revised guidelines along with norms and specifications are attached as Annex 3 with this handbook.

Annex 1

Format for Proposals to be Submitted under the CSS Scheme for Development of Infrastructure Facilities for the Judiciary

Details of Ongoing Projects

1	No. of court halls being constructed in ongoing projects	
2	Details of other components in addition to the court halls such as Judge's Chamber, Officer Room, Toilets, Record Room, etc. enclosed	Yes/No
3	Details of district-wise ongoing projects for construction of court buildings enclosed	Yes/No
4	Requirements of funds for ongoing projects of court halls (A)	
5	No. of residential units being constructed in ongoing projects	
6	Details of type of residential units eg. Number of bedrooms, servant quarters etc. enclosed	Yes/No
7	Details of district-wise ongoing projects for construction of residential units enclosed	Yes/No
8	Requirements of funds for ongoing projects of residential units (B)	
9	Total Requirements of Funds for Ongoing projects of court halls and residential units (A+B)	

Details of Other Requirements under Revised Guidelines dated 16.05.2018

10	Total Sanctioned Strength of Judicial Officers in the District and Subordinate Judiciary as on 31.03.2018
11	Total Working Strength of Judicial Officers in District and Subordinate Judiciary as on 31.03.2018
12	Number of cases pending for more than 10 years in the state as on 31.03.2018

Details of New Projects if included in the proposal

13	No. of court halls being constructed in new projects
14	Area of each court hall (in sq. mts.)

Details of Ongoing Projects		
15	Details of other infrastructure in the residential such as Judges chamber, office room, library, canteen, toilets, etc. including its area (in sq. mts.) enclosed	Yes/No
16	Requirements of funds for new projects of court halls©	
17	Whether installation of solar panels is being considered in the new court halls	Yes/No
18	If so, cost thereof (D)	
19	Whether landscaping and adding greenery near the court halls has been planned	Yes/No
20	If so, cost thereof (E)	
21	No. of residential units being constructed in new projects	
22	Details of type of residential units eg. Number of bedrooms, servant quarters etc. enclosed	Yes/No
23	Requirements of funds for new projects of residential units (C1)	
24	Total Funds Required for New Projects (Court Halls + Residential Units) = (C+D+E+C1)	
Details of Utilization Certificate		
25	Utilization Certificate submitted for assistance provided during previous financial years	Total Funds Received from Central Share in previous FY UC Submitted For Amount UC Pending For Amount
26	Whether the state has started entering data and geo tagging projects under CSS on the web portal developed by DoJ?	Yes/No
27	Total Proposal Cost for Current FY including Ongoing Projects and New Projects (S. No.10+ S. No. 30)	

Annex 2

USER MANUAL

NYAYA VIKAS

MONITORING OF CENTRALLY SPONSORED SCHEME (CSS)
FOR DEVELOPMENT OF INFRASTRUCTURE FACILITIES
FOR DISTRICT AND SUBORDINATE JUDICIARY USING BHUVAN



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Introduction

The Department of Justice, in collaboration with NRSC, ISRO, has developed '**Nyaya Vikas**' a portal and Mobile App for Monitoring of projects under the Centrally Sponsored Scheme for Development of Infrastructure Facilities for District and Subordinate Judiciary (Scheme) in the Country through '**Bhuvan**' by active interaction, participation and contribution.

Nyaya Vikas consists of two main elements, the mobile application and web-portal. A State User has to create and enter details of project that have been sanctioned under Scheme on the web portal. The mobile application allows a Surveyor at the ground level to capture images and enter details of the project. A Moderator can then review the entry and approve the details, if satisfactory. A Central User can also add details regarding funds released to States and monitor the progress of the projects by generating projects.

For the purpose of this Scheme –

- i) A Central User will be officials at the Department of Justice, Ministry of Law and Justice.
- ii) A State User will be an official from the concerned State Government Department in charge of implementing the Scheme.
- iii) Moderator will be an officer from the State PWD at the district level and should not be below the rank of a Chief Engineer
- iv) Surveyor will also be an officer from the State PWD at the district level and should not be below the rank of an Executive Engineer.

Detailed features and a step-by-step guide to use the mobile application and web portal are provided below.

These are the following components

- a) Web Portal
- b) Mobile App

a. Web Portal

- (A) Actions that can be undertaken by a **Central User Login**
- (1) Monitor the progress of the Scheme projects through Web Portal
 - (2) Upload details of fund released by Center to States
 - (3) View the Status of Pending Utilization Certificate(UC) of the State
 - (4) Generate Reports for
 - Infrastructure Details
 - Financial Progress
 - State Wise Funds Release Details
 - Year Wise Funds Release Details
 - State Wise Cost Estimates
 - State Wise Status of Pending UC
- (B) Actions that can be undertaken by a **State User Login**
- (1) Upload details of all projects in the entire State (Ongoing and Completed) using web Portal
 - (2) Upload UC for the State
 - (3) Generate & View Reports
- (C) Actions that can be undertaken by a **Approver/Moderator Login**
- (1) Approve and Moderate the Project status uploaded by surveyor

b. Mobile App

- (A) Actions that can be undertaken by a **Surveyor Login**
- (1) Capture the picture of on going projects & Upload
 - (2) Update the project status regularly using Nyaya Vikas mobile app

2. Web Portal

To open the web portal, Go to the following link

<http://bhuvan-rcc.nrsc.gov.in/nyayavikas/login.php>

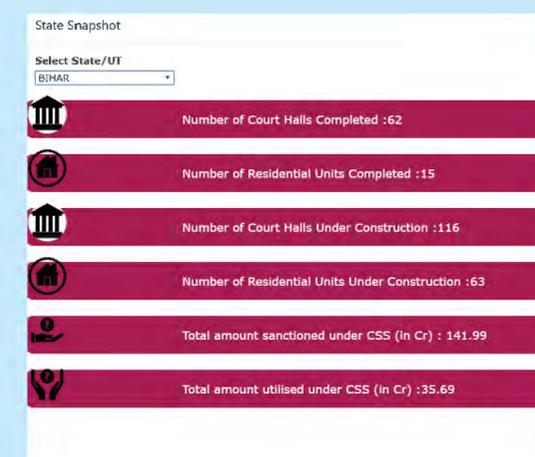
Home page will open as below



Home page provides the overview of the ongoing projects under CSS and complete information related to the projects. The number of Court Halls and Residential Units available in the country under the Scheme are also displayed for quick view.

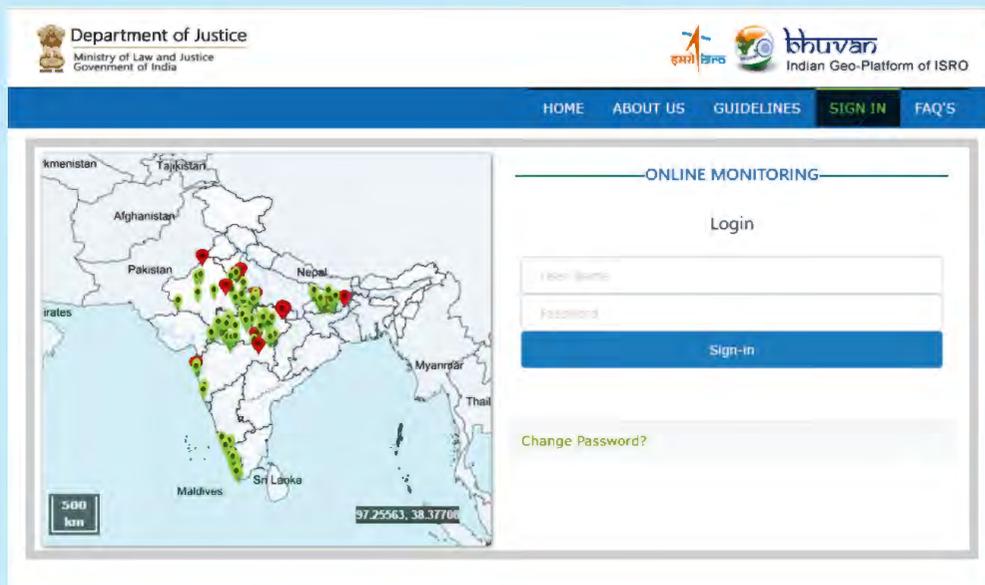
2.1 State Snapshot

State Snapshot gives the status of Court halls and Residential units in a particular state. User can select a state from the drop down button and view the snapshot.



2.2 Sign IN

On clicking the sign in button, the following Login page appears:



User needs to enter the credentials provided by the Department of Justice
There are three types of logins for the web portal.

- State user Login (State Nodal Officer)
- Approver/Moderator Login
- Central user Login

Surveyor needs to download and login to Nyaya Vikas Mobile App for collecting the field information and to update the details.

3. Mobile App

3.1 Smartphone minimum required Specifications

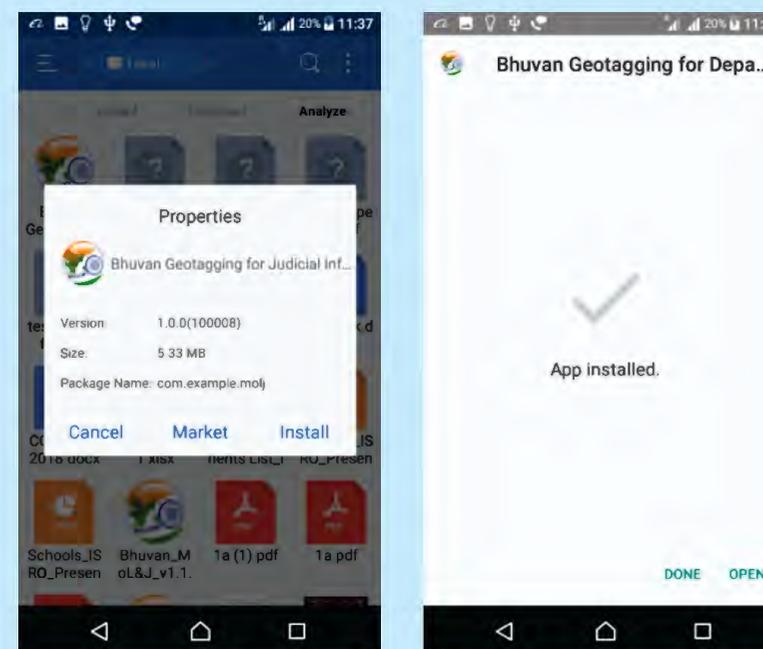
- OS -Android 4 or above
- Built in GPS receiver
- In built camera
- RAM- 2GB (Recommended) or more
- GPRS / WiFi with internet facility in mobile.
- Minimum internal Memory / SD card –4GB

3.2 Downloading the application

Download the app by scanning the QR code given below



3.3 Installation

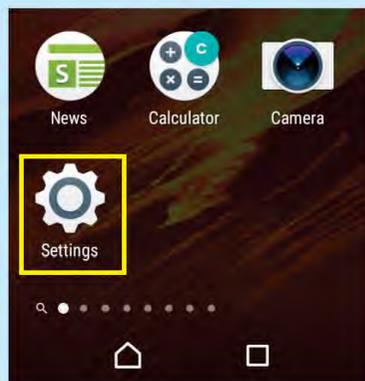


Launch the installer by clicking the downloaded app and Click the Install button

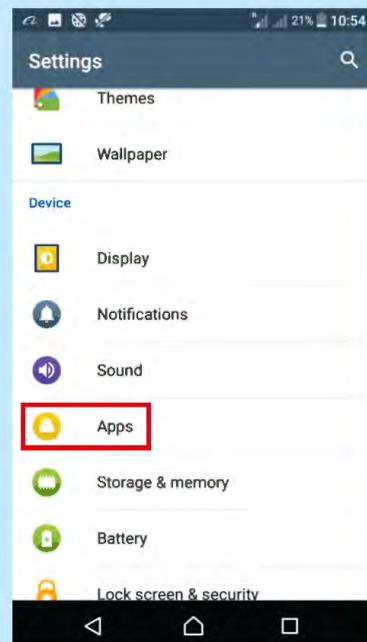
1. Click Done when installed

2. Device Preparation

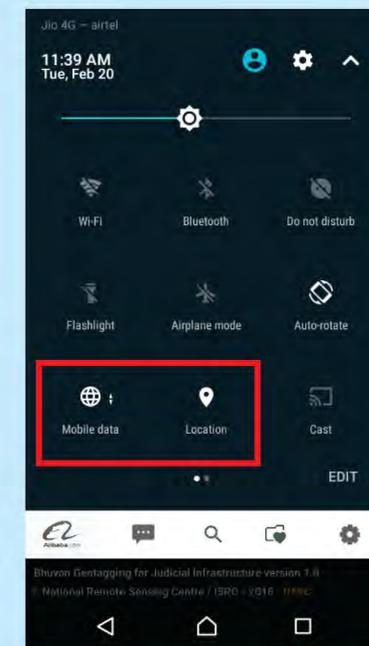
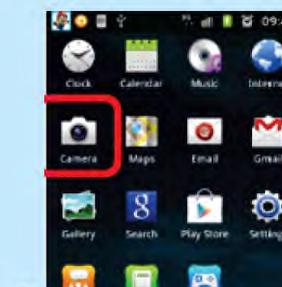
(a) Go to Settings



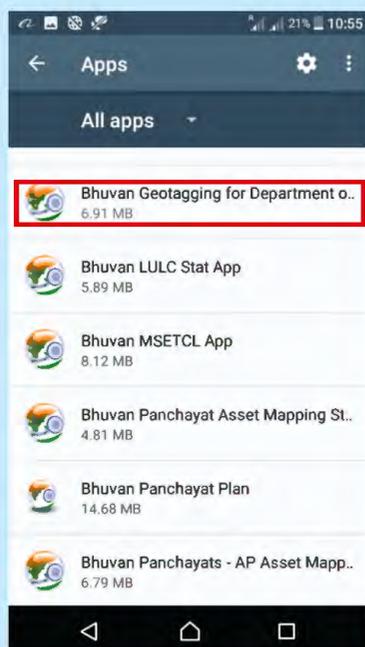
(b) Go to Apps



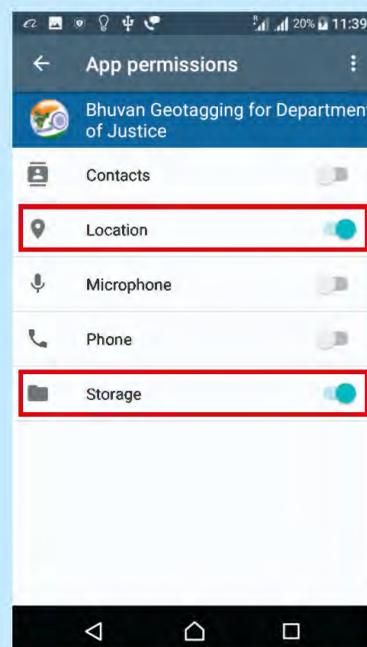
(e) Set the camera resolution to minimum and Switch On Location and Mobile Data



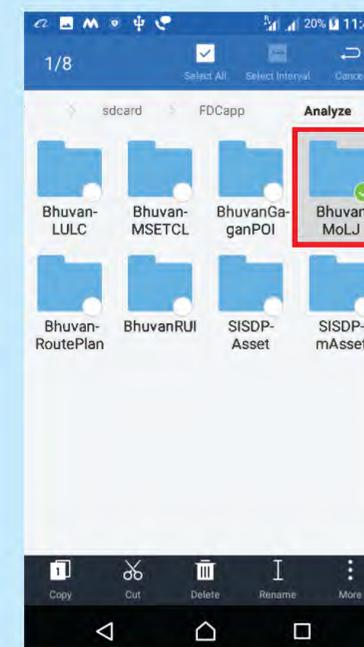
(c) Go to Bhuvan Geotagging for Department of Justice



(d) Go to **Permissions**-> **Switch On** the **Storage** and **Location** permissions

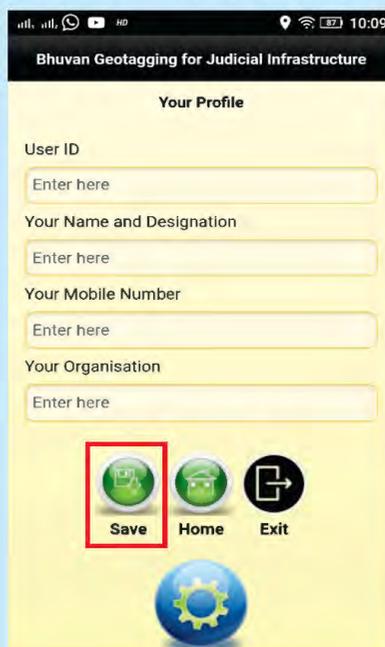


(f) For **Reinstalling** app on Mobile - Delete the folder ->FDCapp->Bhuvan-MoLJ



3.4 One time Profile Creation

On launching the Mobile app for the first time, user needs to create a profile and click on save button to submit profile.



After profile creation, User will be asked to Login. Now Surveyor can login and geotag the project details

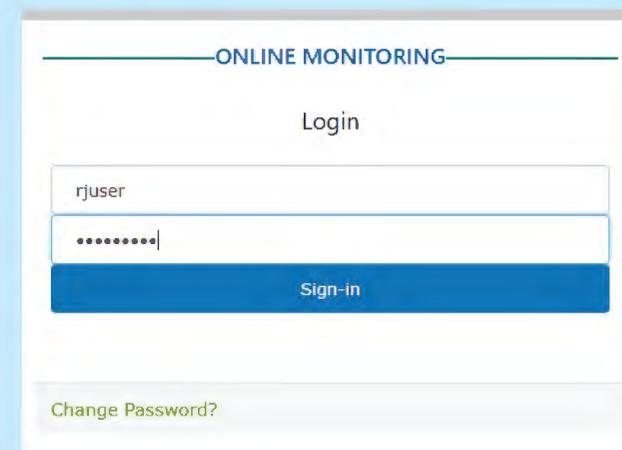


4. State User Login (State Nodal Officer) Web Portal

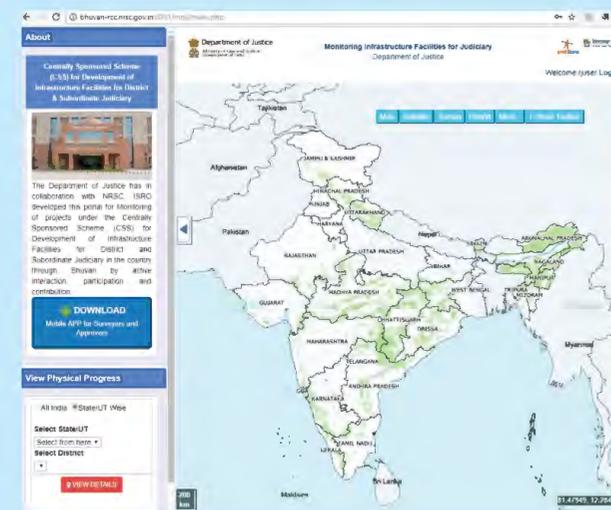
State User has the following main roles:

- Upload details of all projects in entire State (Ongoing and Completed) using web Portal
- Submit State Utilisation Certificate for the projects
- Ensure that surveyor and moderator are uploading the project status details regularly.

To login as State user, enter the credentials as shown below:



Once login is successful, state user page on the web portal of Nyaya Vikas will open.



On the left panel 4, Sections are present:

(A) About

This section gives brief about the project. The link to download the mobile application for surveyer is also available in this section

(B) View Physical Progress

User can select a state and district under this section and corresponding project details will be shown on the map.

On clicking the hyperlink “no. of projects”, the financial and physical progress details of the projects will be available in a popup as shown below:

S No.	State Name	District Name	Project Status	Project Name	Funds Allocated(Cr)	Funds Utilised (Cr)	Stage of Construction	Geotagged
1	MADHYA PRADESH	VIDISHA	Under Construction	Construction Of 12 Court Building At Ganj Basoda	136.6094207	2.5	Lintel (20%)	GEOTAGGED
2	MADHYA PRADESH	VIDISHA	Under Construction	19 court building vidisha	35.2968778	0.2795662	Plinth (10%)	GEOTAGGED
3	MADHYA PRADESH	VIDISHA	Under Construction	Construction of 3 Additional Court Room and 1 Gram Nyayalay in Sirouj District Vidisha	1.9875	0.4093727	External Painting, Electrical, ICT (90%)	GEOTAGGED
4	MADHYA PRADESH	VIDISHA	Completed	3 additional court room lateri	0	0	Completed 100 %	GEOTAGGED
5	MADHYA PRADESH	VIDISHA	Completed	CONSTRUCTION of 5 C 5 D 4 E TYPE RES QTRS FOR JUDICIAL OFFICERS	0	0	Completed 100 %	GEOTAGGED
6	MADHYA PRADESH	VIDISHA	Completed	construction of 3 D 2 E 6G type residential qtrs at sirouj dist vidisha	0	0	NOT GEOTAGGED	NOT GEOTAGGED
7	MADHYA PRADESH	VIDISHA	Completed	Construction of 2 Nos D Type Quarter at Lateri District Vidisha in MP	0	0	NOT GEOTAGGED	NOT GEOTAGGED

To view the physical progress of a specific project on map, User can click an icon on the map and the following info about the progress with the latest picture will be shown.

(C) Reports

Following reports are available under this section. On clicking the link, corresponding report will be shown

(D) Project Details

Under project details, following links are available:

4.1 Enter Project Details

This enables State user to upload projects' Information for the State .

- State user has to enter details of all the projects of his State before the survey starts.
- Projects are divided into two Categories: Completed and Under Construction Projects

The screenshot shows a web browser window with the URL '81/moj/state_updatefin.php'. The page title is 'State Project Information' and it says 'Welcome duser user'. The 'Project Status' dropdown menu is open, showing two options: 'Completed' (selected) and 'Under Construction'.

- For each category, different forms will be shown to the user

Projects are further Classified into two types: Court Building and Residential Units

- Each Project is automatically assigned a unique Project Code on submission.
- State User has to fill the details in the form, Validate them and Submit

4.2 Form to Upload Completed Project Details

The screenshot shows the 'State Project Information' form for a completed project. The 'Project Status' is set to 'Completed'. The form includes the following fields:

- *Name of Project(maximum length :100 characters): Enter Text
- *State & Union Territories: MADHYA PRADESH
- *District Name: ALIRAJPUR
- Block Name: [Empty]
- *Landmark(maximum length :100 characters): Enter Landmark
- *Project Type: Court Building
- *Number of Court Halls: 0
- Total Built up Area (sqm): Enter Area (in sqm)
- Total Plot Area (sqm): Enter Area (in sqm)
- *Year of Completion: Select Year
- Photograph: Choose File No file chosen
- Court Halls: select...
- Judge's Chamber: select...
- Facilities for Litigants: select...
- Facilities for Lawyers: select...
- Record Rooms: select...
- Others: select...

Buttons: Validate, Submit, Reset

* - Mandatory Fields

Note - Please don't use any special characters like '@'- '#\$%^&'(!)!'? etc.
(Only space and comma are allowed.)

- State User has to submit the details of completed Project (Court Building & Residential Units) of his State using this form
- Depending on the Project Type (Court Building or Residential Units), different options are shown to the user
- E.g. Options corresponding to type "Court Building" are shown in this form

4.3 Form to Upload Under Construction Project Details

State Project Information Welcome mpuser user

Project Status: Under Construction

*Name of Project(maximum length :100 characters): Enter Text

**State & Union Territories: MADHYA PRADESH

**District Name: BALAGHAT

Block Name: Waraseoni

*Landmark(maximum length :100 characters): Enter Landmark

*Project Type: Court Building

*Number of Court Halls: 0

*Date of Start of Construction: dd-mm-yyyy

*Expected Date of Completion: dd-mm-yyyy

Actual Date of Completion: dd-mm-yyyy

*Sanction order(JPG/PNG/PDF) Max Size:2MB: Choose File No file chosen

*Sanction Date: dd-mm-yyyy

*Estimated Project Cost: Enter in Rupees

*Estimated Project Cost Financial Year: Select FY

Revised Cost Estimate: Enter in Rupees

Date of Revised Cost Estimate: dd-mm-yyyy

Funds Allocated

*Financial Year: Select FY

*State/UT Funds allocated: Enter in Rupees

*Center Funds allocated: Enter in Rupees

*Funds Allocated till prev FY: Enter in Rupees

Funds Utilized

Financial Year: Select FY

State Funds Utilized: Enter in Rupees

Center Funds Utilized: Enter in Rupees

Funds Utilized till prev FY: Enter in Rupees

Total Built up Area (sqm): Enter Area (sqm)

Total Plot Area (sqm): Enter Area (sqm)

Court Halls: select...

Judge's Chamber: select...

Facilities for Litigants: select...

State User has to submit the details of all Under Construction Projects (Court Building & Residential Units) in his State using this form

Court Halls: select...

Judge's Chamber: select...

Facilities for Litigants: select...

Facilities for Lawyers: select...

Record Rooms: select...

Others: select...

Photograph of Vacant Land(JPG/PNG/PDF) Max Size:2MB: Choose File No file chosen

Photograph of Current Construction(JPG/PNG/PDF) Max Size:2MB: Choose File No file chosen

Validate Submit Reset

* - Mandatory Fields

Note - Please don't use any special characters like @'-""#\$%^&()*!?' etc. (Only space and comma are allowed.)

4.4 Enter State Fund Utilisation Details :

State User has to Submit the Fund Utilization Certificate through this form

Fund Utilization Details (Central Share) Welcome mpuser user

*Date of UC: dd-mm-yyyy

*State & Union Territories: MADHYA PRADESH

*Project: construction of 1 c 4 e 3 f type residential qu:

*Financial Year: Select FY

*Utilized Amount (Central Share): Enter in Rupees

*Utilization Certificate (JPG/PNG/PDF) Max Size:2MB: Choose File No file chosen

Validate Submit Reset

* - Mandatory Fields

Note - Please don't use any special characters like @'-""#\$%^&()*!?' etc. (Only space and comma are allowed.)

4.5 Raise Moderate Request

If State user wants to change any detail in the uploaded project, he has to take permission from the Ministry. Through this form, user can raise a request to modify the project details. Once approval is given by Central User the project would become available to be modified under "Modify Project Details".

State Project Moderation Request Welcome duser user

Select User: duser

Select Projects: test,CHdISOU0

Submit

4.6 Modify UC Details

Field Name	Field Value
util_amount	4129526.00
u_date	2014-04-14
fin_year	2014-2015
Utilization Certificate (JPG/PNG/PDF) Max Size:2MB	1526893551_UC HATTA COURT ROOM 02.jpeg

This form enables the state user to modify the State utilisation(UC) details uploaded earlier.

4.7 Modify Project Details

This form enables the state user to modify the project details uploaded earlier. Project details can be modified once the permission to modify is granted by the central user.

4.8 Edit My Profile

This enables the user to edit profile details

4.9 Reports

Following Reports are available for state users:

1. Infrastructure Details: It gives the following details

S.No.	State Name	Court Halls Available	Court Halls Under Construction	Residential Units Available	Residential Units Under Construction
1	MADHYA PRADESH	31	336	435	280
	TOTAL	31	336	435	280

Disclaimer: This report has been generated by mpuser using data uploaded in the Bhuvan portal for Monitoring Infrastructure Facilities for Judiciary by Users.

On clicking the state name in above table, detailed project information will be shown, as below

S.No.	District Name	Court Halls Available	Court Halls Under Construction	Residential Units Available	Residential Units Under Construction	Cost Estimate (in Cr)	Expenditure Incurred (in Cr)
1	RAISEN	3	2	0	0	1.85	0.25
2	JHABUA	2	0	4	0	2.88	2.78
3	BHOPAL	0	0	0	0	0.75	0.30
4	INDORE	0	0	0	0	2.00	0.04
5	BURHANPUR	0	0	0	0	0.00	0.00
6	DHAR	4	0	1	0	0.00	0.00
7	SEONI	0	0	0	0	1.14	0.47
8	JABALPUR	0	0	0	0	161.00	180.77
9	CHHINDWARA	0	0	0	0	4.18	0.45
10	SEHORE	0	0	0	0	6.85	5.28
11	BETUL	0	0	0	0	11.47	1.43

2. Financial Progress:

S.No.	State Name	Amount Released (Cr)	Amount of UC submitted (Cr)	Amount of UC pending (Cr)
1	MADHYA PRADESH	161.41	0.41	161.00
	TOTAL	161.41	0.41	161.00

Disclaimer: This report has been generated by mpuser using data uploaded in the Bhuvan portal for Monitoring Infrastructure Facilities for Judiciary by Users.

On clicking of the state name in above table, detailed Financial information will be shown, as below

Department of Justice
Ministry of Law and Justice
Government of India

Financial Information Details

BACK

S.No.	State Name	Financial Year	Sanctioned Amount by Center(in Cr)	Sanction Date	Link to Sanction Order File PDF	State Share Calculated as per Funding Pattern(in Cr)	State Funds Utilised(in Cr)
1	MADHYA PRADESH	2014-2015	51.41	31/9/2014	view	20.47	0
2	MADHYA PRADESH	2015-2016	50.00	16/10/2015	view	16.67	0
3	MADHYA PRADESH	2015-2016	50.00	16/10/2015	view	33.33	0
4	MADHYA PRADESH	2017-2018	50.00	29/4/2017	view	33.33	8.1

Disclaimer: This report has been generated by mpuser using data uploaded in the Bhuvan portal for Monitoring Infrastructure Facilities for Judiciary by Users.

3. State Wise Cost Estimates:

Department of Justice
Ministry of Law and Justice
Government of India

State Wise Cost Estimates

S.No.	State Name	Estimated Cost	Project Details		
			Court Halls Under Construction	Residential Units Under Construction	Total Projects
1	MADHYA PRADESH	322.22	336	281	93

Disclaimer: This report has been generated by mpuser using data uploaded in the Bhuvan portal for Monitoring Infrastructure Facilities for Judiciary by Users.

4. State Wise Status of Pending UC:

Department of Justice
Ministry of Law and Justice
Government of India

State Wise Status of Pending UC

S.No.	State Name	Total Amount Released by Center (Cr)	UC submitted for(amount)	UC Pending for(amount)
1	MADHYA PRADESH	443.18	56.57	386.61

Disclaimer: This report has been generated by mpuser using data uploaded in the Bhuvan portal for Monitoring Infrastructure Facilities for Judiciary by Users.

On clicking of the state name in above table, detailed info is shown

Department of Justice
Ministry of Law and Justice
Government of India

State Wise Status of Pending UC

BACK

S.No.	State Name	Financial Year	Total Amount Released by Center (Cr)	UC submitted for(amount)	View UC	UC Pending for(amount)
1	MADHYA PRADESH	2011-2012	0.00			0.00
2	MADHYA PRADESH	2012-2013	1.99			1.99
3	MADHYA PRADESH	2013-2014	5.25			5.25
4	MADHYA PRADESH	2014-2015	0.80	1.24	view	-0.44
5	MADHYA PRADESH	2015-2016	0.75			0.75
6	MADHYA PRADESH	2016-2017	40.33			40.33
7	MADHYA PRADESH	2017-2018	394.06			394.06
8	MADHYA PRADESH	2018-2019	0.00			0.00

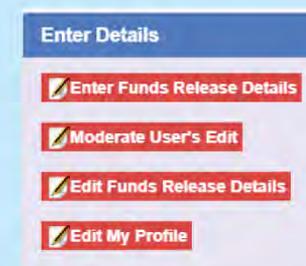
Disclaimer: This report has been generated by mpuser using data uploaded in the Bhuvan portal for Monitoring Infrastructure Facilities for Judiciary by Users.

5. Central User Login

Central user has the following main roles:

- Monitor the progress of the CSS projects through web portal and ensure that states are uploading the project status details regularly.
- Upload details of fund released by Center to States
- Grant Permission to state user to modify the project details (if requested)
- View the status of pending UCs of the state and generate reports.

Central User needs to enter following details on the Nyaya Vikas web portal



5.1 Enter Fund Release Details

Central User can enter the details of fund release to the state using this form

Funds Release Details

State (CT): Select State (CT)

Sanction Amount: Enter in Rupees

Sanction Date: dd-mm-yyyy

Financial Year: Select FY

Total Amount Sanctioned for the State (T) up to previous financial year: Enter in Rupees

Sanction Order File to upload (PDF/PDF) (Max. 100KB): Choose File. No file chosen

Validate Submit Reset

* -Mandatory Fields

Note - Please don't use any special characters like @, %, ^, & etc. (Only space and comma are allowed)

5.2 Moderate User's Edit

Request from State user to modify the project details appears in this form. Central user needs to select the project name from the list and grant permission to State user to modify it.

State Project Moderation

Select State: BHWAL

Select User: bhawan

Select Project:

Submit

Name of the Project	District	Project Code
Test	ARWAL	CBWAUR116
Sample	ARWAL	CBWAUR117

5.3 Edit Funds Release Details

If Central user wants to edit the Fund release details , following form can be used:

Edit Funds Release Details Welcome mdcjcentral user

State / UT:

Financial Year:

Sanction Amount:

Sanction Date:

Total Amount Sanctioned for the State/UT up to previous financial year:

Sanction Order File to upload(JPG/PNG/PDF) Max Size:2MB: No file chosen

* - Mandatory Fields

Note - Please don't use any special characters like @:""#\$%^&*()!~? etc.
(Only space and comma are allowed.)

5.4 Reports

Reports are available under this section. On clicking the link, corresponding reports will be shown

- Reports**
- [Infrastructure Details](#)
- [Financial Progress](#)
- [State Wise Funds Release Details](#)
- [Year Wise Funds Release Details](#)
- [State Wise Cost Estimates](#)
- [State Wise Status of Pending UC](#)

6. Surveyor User Login

The workflow for the surveyor is as follows

1. Login To Nyaya Vikas Mobile App
2. Select a project uploaded by state user
3. Capture picture of the current status of the project
4. Update the status of project
5. Send to server for approval



Nyaya Vikas Mobile app for geotagging

6.1 Steps to Collect Observation and upload to server:

1. Open the app.
2. Login with your registration credentials.
Ex:- username: sldelhi password : sldelhi123
3. Map Assets.
4. Capture Location information.
5. Take photographs.
6. Enter Project details
7. Save and Send/Send later

Mobile App Login - First Time

Enter User name and password and click on login. First time, it will check the server and download the login details. Click OK to download from server.

Mobile App: Main page

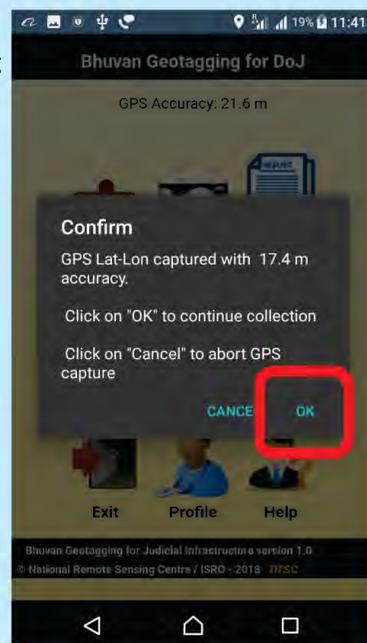
Map the Projects

GPS – for checking the Location Accuracy

Photo – for capturing the image

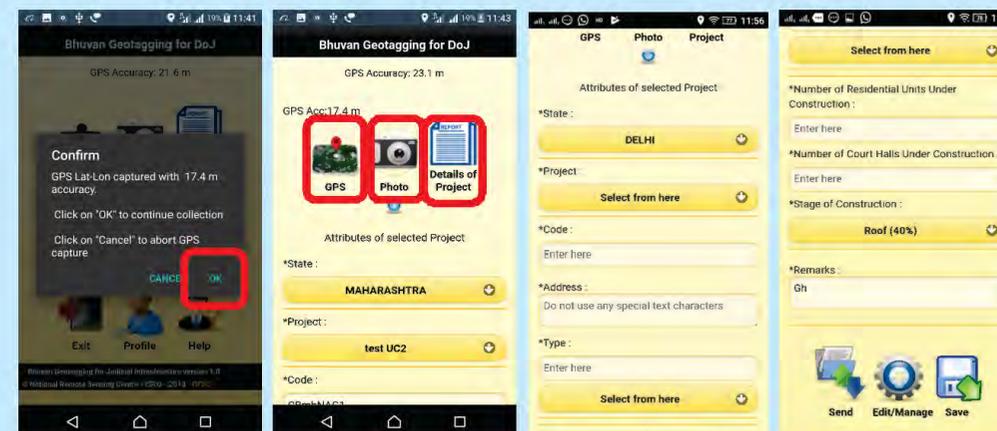
Details of Project – for updating the project status

- Send (to send the data)
- Edit/Manage - to edit or send the already collected and saved observations
- Save - for saving the observation
- Exit - to exit app
- Profile - to view your login details
- Help – to open the help document

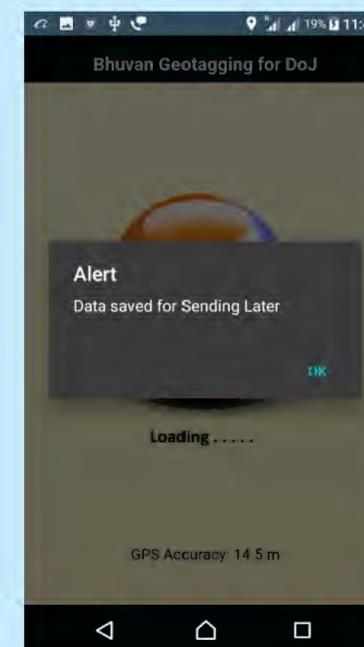


Map the Projects through Mobile App

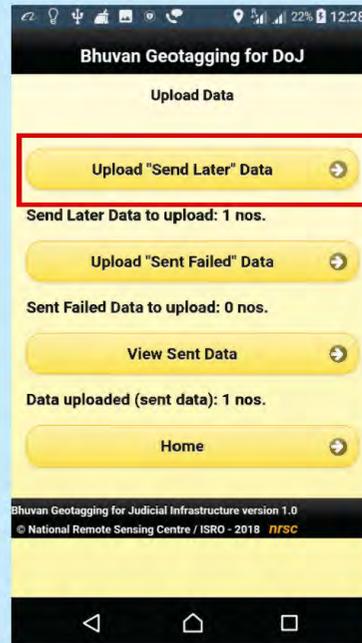
1. Launch the App and Login
2. Capture GPS Position then take photograph (Maximum two pictures can be uploaded at a time) and add the project details



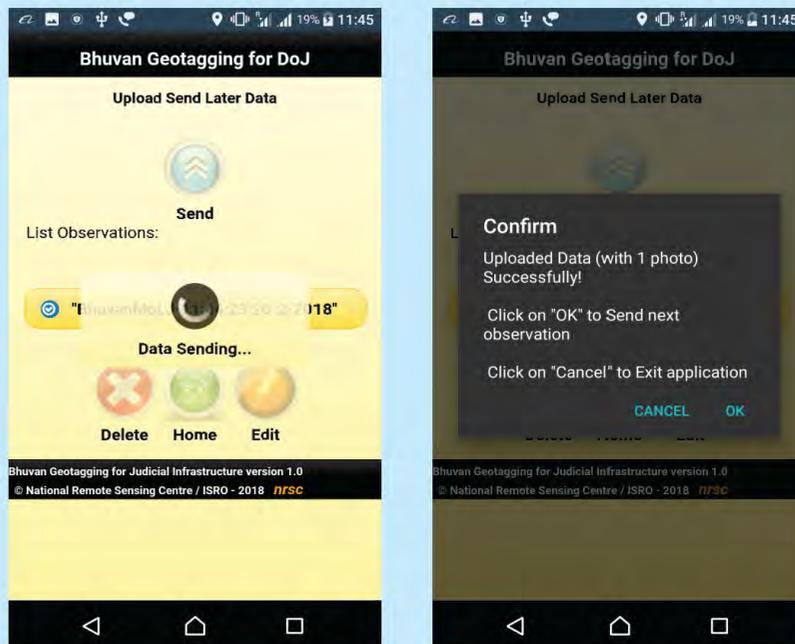
3. Click on save to save the asset on Mobile or Send to upload it to the server
4. If save button is pressed, following message would come



5. For sending the saved data, Go to Edit/Manage -> Upload 'Send Later' Data

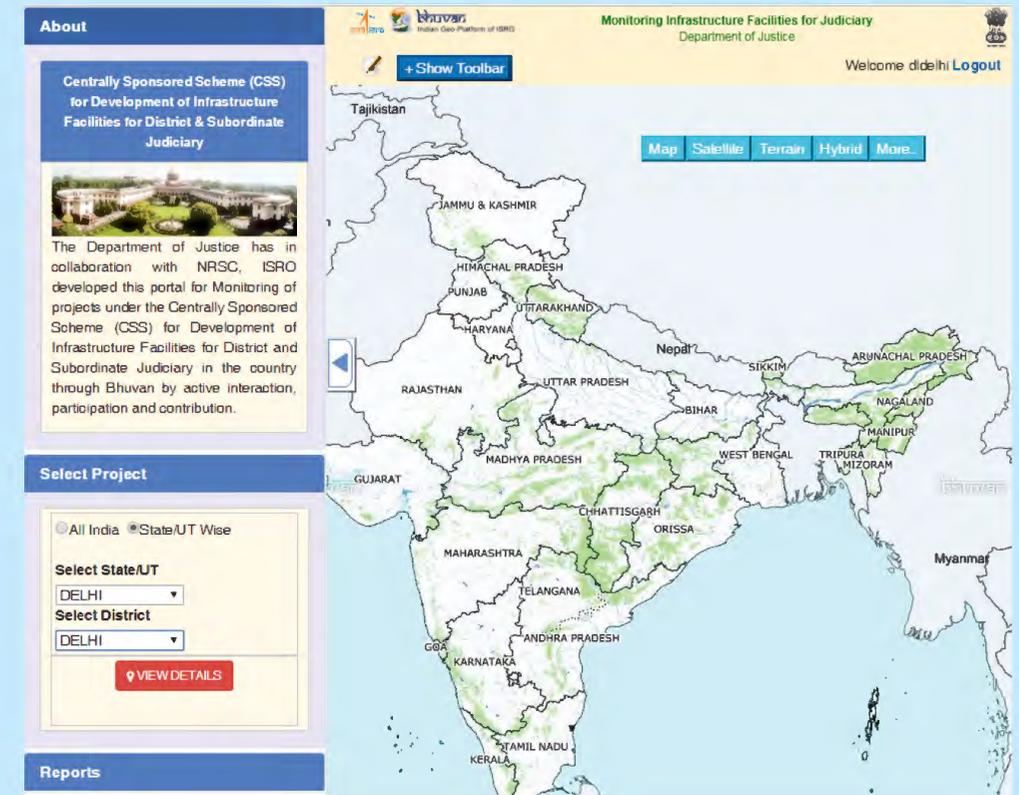


6. Select an observation of project and click on send button

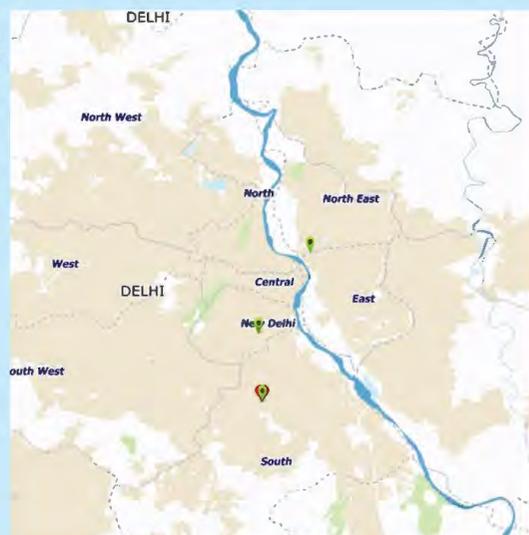


7. Approver / Moderator Login

- Approver has to login on the Web Portal
- Approver approves the observations collected by Surveyor
- Moderates it and submits for further monitoring
- Icon changes to green color if it is approved by the surveyor



- Select State and District from the left panel and click View Details
- Geotagged projects would be visible on the map
- Approved observation of project is shown in green, observations Pending for approval are shown in red
- On clicking of the Symbol, Project Info Pop Up is shown
- The data uploaded by Surveyor needs to be approved by the approver



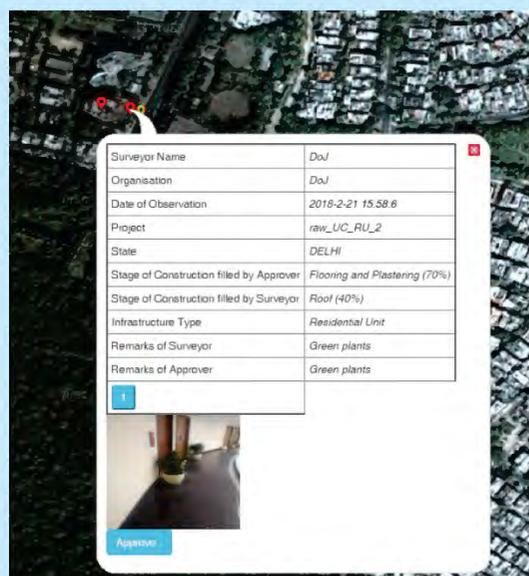
If the Approver does not agree with the Surveyor, Approver can provide different % age for Stage of Construction and add his remarks

Approve Project

State	DELHI
Project Code	RUdDEL109
Project	raw_UC_RU_2
Stage of Construction	Flooring and Plastering (70%)
Remarks	Green plants
Type	Residential Unit
LandMark	ojpim
Project Status	Under Construction
Do you Agree with Surveyor?	Select from here

- Once Submitted, the Icon of the Project on map would turn green
- Multiple observations for same projects are shown in different tabs in the pop up
- Click on each button to view the observations taken at different times

Click on Approve button approve



8. Frequently Asked Questions

Nyaya Vikas -Mobile Application for Online Monitoring of Centrally Sponsored Scheme for Development of Infrastructure Facilities for Judiciary (Scheme)

1. Why is there a need for a mobile application for monitoring?
 - To collect actual field data using Global Positioning System (GPS) capability of Mobile phones.
2. What are the roles and responsibilities of the Surveyor?
 - Surveyor has to go to the project site and upload the pictures of current status of the project using mobile App. This activity has to be done periodically by the surveyor for monitoring the status of the construction of the project.
3. What are the roles and responsibilities of the Moderator?
 - Moderator has to verify the observations uploaded by the Surveyor and approve it.
4. What are the roles and responsibilities of the State User-Nodal Officer?
 - State User-Nodal Officer has to upload the details of all the projects of his state and upload the Utilization Certificate (UC). Nodal officer also has to ensure that regular observations of projects are being uploaded by surveyor/moderator.
5. How would the State User-Nodal Officer, Surveyor and Moderator get their User IDs and passwords?
 - User IDs and passwords are shared with each State User-Nodal Officer. Nodal officer has to further distribute it to Surveyor and Moderator of each district
6. Who appoints the Surveyor, Moderator and State User-Nodal officer?
 - The State government shall nominate the State User-Nodal Officer, Moderator and Surveyor involved in the construction of the project ideally officers from the State Public Works Department (PWD).
7. How to download the mobile application for online monitoring of the Scheme?
 - The link to download the application is provided on the web portal. User can also download the app by scanning this QR code



8. What is the size of the mobile app?
 - 5.4 MB
9. How to use the mobile app?
 - Please follow the steps given in the User Manual for detailed steps. For device preparation user need to enable the Storage and allow/provide Location (GPS) permissions for the app
10. Who can download the application and upload the picture?
 - Surveyor
11. Can multiple Surveyors use the application for one district?
 - Only one Surveyor login is available for one district
12. On what type of mobile phones can this application be downloaded?
 - Any android phone with OS version 4 and above, Built-in GPS receiver, In built camera, RAM- 2GB Recommended, GPRS /WiFi with internet facility in mobile, Minimum Memory / SD card-4 GB
13. How to login once the mobile app is downloaded?
 - Surveyor can use his login Credentials to login
14. What are the mandatory steps to follow once logged in to the mobile app?
 - Enable the GPS-> Launch the app-> Login->Click on GPS to capture the Location->upload the picture(Max 2)->Fill the project Details -> Click 'Send' to send immediately or 'Save' to send later
15. What is the standard size of the pictures that can be uploaded on the mobile app?
 - Less than 1 Mega Pixel
16. How many pictures can be uploaded on the mobile app at a time? Can photos of the same projects be uploaded at a later time?
 - 2 pictures at a time. Yes, another observation can be taken and uploaded
17. What kind of information/data is required to be entered on the mobile application by the surveyor?
 - Surveyor needs to select the project name from the drop down menu and fill the Stage of Construction, No. of Court Halls/Residential units which are under Construction presently and add Remarks

18. How frequently to enter details and photographs for one project?
 - Once in a month
19. Is there is a limit on number of characters when entering the data?
 - Yes, all text fields have certain limit for length of characters; user is not allowed to fill beyond the maximum limit. The maximum limit of characters is shown against each field.
20. Is there a restriction on using special characters while entering data?
 - Special Characters like hyphen, semi colon, colon, star etc. are not allowed.
21. What if my district or block is not available in the drop down?
 - Please contact DoJ and provide details of the district and block name so that the same can be added. The addition of a new district/block name might take some days.
22. Is there a provision to add remarks at the surveyor/moderator level?
 - Yes
23. Once entered can data be modified?
 - No
24. Once the data is entered can it be deleted?
 - No
25. How to upload or submit the data if there is limited or no internet connectivity in the area?
 - Click Save after entering the project details. When Network connectivity is improved go to Edit/Manage and select the 'Upload Send Later data', Then select the saved observation and send
26. Where to view the data that has been entered?
 - On the Nyaya Vikas web portal
27. Once the data is submitted what happens next?
 - Moderator has to login on to the web portal and verify the details for approval. Once the Moderator is satisfied with the details and agrees with the observation then he/she can proceed to approve the project.

28. What will happen if the Moderator does not agree with the information entered by the surveyor?
 - If he/she disagrees or has clarifications regarding the data entered by the Surveyor, he/she may note the same in the remarks section and confer with the Surveyor before approving. After the correct information has been entered, the moderator may approve the details.
29. Whom to contact and how when faced with technical difficulties?
 - Department of Justice, Ministry of Law and Justice, Delhi or Regional Remote Sensing Centre-North, National Remote Sensing Center, ISRO Delhi
30. Is there a user manual available for the mobile application?
 - Yes, user manual is available on the web portal, it is also circulated to all nodal officers

Nyaya Vikas Web-portal for Online Monitoring of CSS for Development of Infrastructure Facilities for Judiciary

31. What is the purpose of having a web-portal in addition to the mobile app?
- Mobile app is for collecting data from the field, Web portal is for viewing the data on the Map, approving the data, uploading the project details and for generating various reports
32. How does one log on to the web-portal?
- <http://bhuvan-rcc.nrsc.gov.in/nyayavikas/login.php>
Login using supplied credentials
33. Who all can log on to the web-portal?
- Nodal Officers, Moderator and Surveyor at the State level and Department of Justice at the Central level
34. Do Surveyors have log in id's for the web portal?
- Yes
35. Do all operating systems (iOS, ubuntu, window xp/vista etc.) support the web portal?
- Windows System is the preferred operating system.
36. Will the web-portal open in all types of web browsers i.e. Internet Explorer, Mozilla Firefox, Google Chrome etc.?
- Chrome and Mozilla Firefox are preferred
37. What kind of information/data is required for entering details on the web-portal?
- Nodal Officer- All Project Details of the state and UC details
38. What kind of reports can be generated from the web-portal?
- Following reports can be generated:
 - Infrastructure Details
 - Financial Progress
 - State Wise Funds Release Details

- Year Wise Funds Release Details
 - State Wise Cost Estimates
 - State Wise Status of Pending UC
39. Can the report be customized?
- Reports in pre-defined format are available on portal and can be printed for further use.
40. Can the report be seen for other States or all India information?
- Yes
41. Who is able to view the reports generated from the web-portal?
- Nodal Officers at the State level and Department of Justice at the Central level
42. Can a print-out be taken of the reports?
- Yes
43. Is there a user manual available for the web-portal?
- Yes, user manual is available on the web portal, it is also circulated to all nodal officers
44. Can the details uploaded by surveyor be viewed on the web-portal? Can the entry be modified?
- Yes, observation uploaded by the Surveyor can be viewed on the web-portal. Moderator can modify the details if required.
45. Is there is a limit on number of characters when entering the data on the web-portal?
- Yes, all text fields have certain limit for length of characters; user is not allowed to fill beyond the maximum limit. The maximum limit of characters will be shown against each field
46. Is there a restriction on using special characters while entering data on the web-portal?
- Special Characters like hyphen, semi colon, colon, star etc. are not allowed.
47. Who can enter data on the web-portal?
- Nodal Officer can upload the project details. Moderator can approve the observations uploaded by Surveyor

48. Once the data is entered can it be modified on the web-portal and who has the authority to modify/delete the data?
- Yes, State user can raise a request to modify the project details on the portal. Once request is approved by the central user, the details can be modified
49. Can the nodal officer modify the details once it has been approved by the moderator?
- No
50. Once the data is entered can it be deleted on the web-portal?
- No
51. Can the data be viewed after entry is made?
- Yes
52. What should be the UC format that has to be uploaded on the web-portal?
- As provided by DoJ and document should be uploaded in pdf. Format
53. How to change the password?
- Feature to Change the password is available on sign in page.
54. What kind of information is visible from the Central login of the web-portal?
- All data uploaded by the States

Annex 3



REVISED GUIDELINES

(with effect from 2018-19)

CENTRALLY SPONSORED SCHEME (CSS) FOR THE DEVELOPMENT OF INFRASTRUCTURE FACILITIES FOR THE JUDICIARY

Government of India
Ministry of Law and Justice
Department of Justice

No.J-11017/01/2017-JR
Government of India
Ministry of Law & Justice
(Department of Justice)

Jaisalmer House, 26-Man Singh Road,
New Delhi 110011.
Dated: 16th May, 2018

REVISED GUIDELINES

Subject: Implementation of Centrally Sponsored Scheme (CSS) for the Development of Infrastructure Facilities for the Judiciary – Revision of guidelines.

The Department of Justice has been implementing the Centrally Sponsored Scheme (CSS) for Development of Infrastructure Facilities for the Judiciary since 1993-94 to augment the resources of the State Governments for construction of court buildings and residential accommodation of judicial officers / judges covering District and Subordinate Courts.

Objectives of the Scheme

2. The scheme aims at improving the physical infrastructure of the Subordinate Courts as also the housing needs for judicial officers of District and Subordinate Courts in the country with a view to facilitate better justice delivery.

Coverage of the Scheme

3. The Scheme covers all States and Union Territories. The Scheme covers construction of court buildings and construction of residential accommodation for Judges and Judicial Officers of District and Subordinate Courts in the States. The Scheme does not cover construction of High Court buildings. The Scheme allows new construction and upgradation or renovation of such existing court buildings but does not allow routine maintenance or upkeep. The central assistance to States/UTs is restricted to the budgetary provision available under the scheme during the financial year. However, States/UTs are free to spend additional amount as per their requirement from their own resources. This Centrally Sponsored Scheme is not a reimbursement scheme.

Fund Sharing Pattern under the Scheme

4. In accordance with Department of Expenditure, Ministry of Finance DO letter no. 32/PSO/FS/2015 dated 28.10.2015 the fund sharing pattern under the Scheme was revised from the year 2015-2016 in the ratio of 60:40 between Centre and the State, except 8 North Eastern States, namely, Arunachal Pradesh, Assam, Mizoram, Meghalaya, Tripura, Nagaland, Manipur and Sikkim, and 3 Himalayan States, namely, Jammu and Kashmir, Himachal Pradesh and Uttarakhand, where the ratio of 90:10 apply. For Union Territories the central assistance is without the fund

sharing requirement. The revised fund sharing was communicated to all State Governments and High Courts vide Order no. J. 13011/5/2007- JR dated 15th December, 2015.

Conditions for release of grants to the States/UTs under the Scheme

5. The allocation of funds to the States/UTs depends upon overall availability of funds with the Central Government under the Scheme as per budgetary allocation and with the understanding that the States have made adequate provision in their State Budget for meeting their prescribed State Share. The funds will be released to the State Governments/UTs in two equal shares during a financial year. State Governments/UTs will raise demand/request for funds under the Scheme. The States/UTs are required to mandatorily comply with the following requirements for release of grants:-

- Demand/request for grant should be based on the Action Plan developed for construction of court buildings and residential accommodations for Judicial Officers of District and Subordinate Courts;
- Submission of Utilisation Certificate for previous grants released to the States/UTs, along with utilization of prescribed State Share;

6. In addition to the above, the following weightage criteria will be considered for allocation of funds to the States/UTs under the Scheme in order to ensure and scientific distribution of funds amongst States:

Sl. No.	Criteria/Parameter	Weightage (in %)
1	Number of Court Halls left for construction with reference to the sanctioned strength of Judicial Officers in the State/UT	40%
2	Number of Residential Units left for construction with reference to the sanctioned strength of Judicial Officers in the State/UT	40%
3	Working strength of Judicial Officers with reference to the sanctioned strength of Judicial Officers in the State/UT	10%
4	Pendency of 10 years and more old cases in subordinate judiciary	10%
	Total	100%

** The formula for calculating yearly State Share based on the above parameters has been added as Annex 1.

7. Purpose: The first two parameters no 1 and 2 identified above are the two components of infrastructure covered under the scheme, namely required number of court halls and residential units in a State. Therefore, these two parameters have been provided more weightage. Upon calculation if the weightage in these two parameters comes to 0 then the remaining parameters will not be considered, since

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the State/UT would have reached the number of court halls and residential units to the level of sanctioned strength of Judicial Officers in the State/UT.

8. Parameter no 3 relating to Working strength of Judicial Officers with reference to the sanctioned strength of Judicial Officers in the State/UT will be considered as an incentive and carries 10% weightage for those States who fill up vacancies faster. Parameter no 4 which deals with Pendency of 10 years or more old cases in subordinate judiciary has another 10% weightage and lower number of such cases will be considered as an incentive for better performing State. Therefore, while requirement for court halls and residential units of two States may be similar, the State filling up more vacancies and disposing more 10-year-old cases will be given preference in terms of allocation of funds from the Scheme.

Procedure for submitting proposals to the Department of Justice

9. Concerned Department in the State Government dealing with judicial infrastructure in the State shall submit proposals each year to the Department of Justice for seeking financial assistance under the Scheme for new and on-going projects. The proposal should necessarily include the following:

- (i) Number and district-wise details of on-going projects for construction of court buildings and residential buildings (indicate no. of court halls/residential units to be constructed with details of each project of court building to include infrastructure components, such as, court hall, Judge's Chamber, Office room, Library, Canteen, Toilets, etc.
- (ii) Requirement of funds for on-going projects,
- (iii) Number and district-wise details of new projects for construction of court buildings and residential buildings (indicate no. of courts halls/residential units to be constructed with details of each project of court building to include infrastructure components, such as, court hall, Judge's Chamber, Office room, Library, Canteen, Toilets, etc.
- (iv) Requirement of funds for new projects,
- (v) Total requirement of funds for on-going and new projects, indicating with prescribed Central share and State share.

Timeline for submission of proposals

10. The States/UTs should submit their proposals with the above details by 30th of June every year. If any State/UT fails to submit their proposal within the stipulated time the funds will be reallocated to other needy States/UTs by 30th of September of that year.

Monitoring and Evaluation

11. In addition to the existing monitoring mechanisms, two Monitoring Committees will be constituted at the Central and State level each to monitor progress and timely completion of projects and to facilitate coordination between the various

Departments officials. These Committees will hold meetings either in person or through video conference. The Committees shall consist of:

1) High Court Level Monitoring Committee in the State: The Committee will be chaired by the Chief Justice of the respective High Court and shall consist of the Registrar General of the High Court, Portfolio Judges, Law/Home Secretary of the State and, Secretary of the State PWD. The Committee will review the physical and financial progress of the construction of court halls and residential units for judicial officers every 6 months. The Committee shall have the following responsibilities:

- 1.1 Overall monitoring of the implementation of the Scheme in the State.
- 1.2 Check the quality of execution of works for maintaining quality standards.
- 1.3 Monitor adherence to the timelines in respect of the project from time and time
- 1.4 Oversee implementation of the project without time and cost overruns

2) Central Level Monitoring Committee in the Department of Justice: The Committee will be chaired by Secretary (Department of Justice, GoI) and will comprise of representatives from all States (Department of Law/Home, High Courts and PWD), Joint Secretary (dealing with the Scheme in the Department of Justice) (Department of Justice), Financial Advisor (Ministry of Law and Justice, GoI) and the Deputy Secretary (dealing with the Scheme in the Department of Justice) will be the Convenor. The Committee will review the physical and financial progress of the construction of court halls and residential units for judicial officers every 6 months. The Committee shall have the following responsibilities:

- 2.1 Periodically review the progress of the approved projects
- 2.2 Take necessary steps to ensure achievement of the objectives of the Scheme
- 2.3 Review UCs submitted by States/UTs.

New Initiatives: Online Monitoring System

12. Pursuant to the decision taken by the Union Cabinet in the meeting held on 16.11.2017, the Scheme has been continued up to March 2020 with the directions that an online monitoring system will be set up for better asset management by enabling data collection on progress, completion of court halls and residential units under construction. The Department of Justice with technical assistance from the National Remote Sensing Centre (NRSC), ISRO has developed a web portal and mobile application for geo tagging of assets and monitoring of physical and financial progress of projects sanctioned under the scheme. The mobile application and web portal after pilot testing are currently available for online monitoring. The States/UTs are required to upload/update data and photographs regularly. The different stages of monitoring are as follows:

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- Stage 1: The mobile application will be used by a surveyor at the field to capture photographs of court halls/residential units for geo tagging and entering basic information regarding the progress of the project.
- Stage 2: An approver/moderator at the District level will verify the progress entered by the surveyor through the web portal and approve the details submitted by the surveyor.
- Stage 3: A State level user will add financial details related to the projects in the State including cost estimate, funds utilized and utilization certificate for each financial year.
- Stage 4: At the Central Level, the Department of Justice will use the web portal to monitor the details entered by the State and add details of funds released to the States in each financial year.

13. The objective of on-line monitoring system is to ensure that financial and physical status of projects should progress corresponding to each other.

Norms and Specifications

14. The Union Cabinet in its meeting held on 16.11.2017 while approving the continuation of the Scheme up to March, 2020 also directed to formulate uniform norms and specifications for court buildings and residential units in the country. The Department of Justice has developed norms and specifications for construction of court halls. The norms and specifications have been calculated based on recommendations of the National Court Management Systems Committee of the Supreme Court in the Baseline Report on Court Development Planning System, existing norms and practice being followed by different State Governments and certain CPWD norms. These norms and specifications have been attached as Annex 2. Since the current structure of the Scheme is limited to projects under construction, these norms and specifications once finalized will only be applicable to future projects.

Clarification and Dispute resolution

15. In case of any doubt relating to implementation of the Scheme as per these revised guidelines, States/UTs are free to contact Department of Justice for clarification or explanation. However, in case of any dispute, the decision of Department of Justice will be final.

Date of effect

16. These guidelines will replace the existing guidelines circulated to States/UTs/High Courts vide letter dated 13.04.2017 and will be effective from the date of issue of such order.

Encl:- As above.

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Annex 1

Calculation for Provisional Allocation of Central Share to States and UTs

Note: 10% of the Total BE allocated for the scheme is earmarked for the States of the North Eastern Region, therefore calculation for NER has been shown separately.

Parameter 1: Number of Court Halls left for construction (weightage 40%)

LH1= No. of Court Halls left in State/UT1;

TH1=Total No. of Court Halls required in State/UT1 calculated as $\frac{\{\text{Sanctioned Strength of Judges in the State}\}-\{\text{Available Court Halls}+0.5* \{\text{Under Construction Court Halls}\}}{}$

LH2= No. of Court Halls left in State/UT2;

TH2= Total No. of Court Halls required in State/UT2 calculated as $\frac{\{\text{Sanctioned Strength of Judges in the State}\}-\{\text{Available Court Halls}+0.5* \{\text{Under Construction Court Halls}\}}{}$

THn= Total No. of Court Halls required for all State/UTn calculated as TH1+TH2 +...THn

Share Quotient of State 1 = $\frac{LH1}{TH1} * 3600 = QS1$

Share Quotient of State 1 NER = $\frac{LH1(NER)}{TH1(NER)} * 400 = QS1$

Parameter 2: Number of Residential Units left for construction (weightage 40%)

LR1= No. of Residential Units in State/UT 1;

TR 1=Total No. of Residential Units for the State/UT1 calculated as $\frac{\{\text{Sanctioned Strength of Judges in the State}\}-\{\text{Available Residential Units}+0.5* \{\text{Under Residential Units}\}}{}$

LR2= No. of Residential Units in State/UT2;

TR 2= Total No. of Residential Units for the State/UT2 calculated as $\frac{\{\text{Sanctioned Strength of Judges in the State}\}-\{\text{Available Residential Units}+0.5* \{\text{Under Construction Residential Units}\}}{}$

TRn= Total Quotient for Requirement of Residential Units for the

Share Quotient of State = $\frac{LR1}{TR1} * 3600 = QS2$

Share Quotient of State 1 NER = $\frac{LR1(NER)}{TR1(NER)} * 400 = QS2$

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Parameter 3: Working Strength of Judicial Officers (weightage 10%)

WS1= Working Strength in State/UT1;

SS1= Sanctioned Strength in State/UT1

WS 2= Working Strength in State/UT2;

SS2= Sanctioned Strength in State/UT2

WSn = Working Strength in State/UTn;

SSn= Sanctioned Strength in State/UTn

Total Cumulative = $\frac{WS1}{SS1} + \frac{WS2}{SS2} + \dots + \frac{WSn}{SSn}$

Share quotient of State 1 = $\frac{WS1}{SS1} * 900 = QS3$
Total Cumulative

Share Quotient of State 1 NER = $\frac{WS1(NER)}{SS1(NER)} * 100 = QS2$
Total Cumulative(NER)

Parameter 4: Quotient of Pendency of more than 10 year old cases in State

(weightage=10%)

Share of State/UT1 = $\frac{\text{State1 Pendency 10 yr. old cases}}{\text{Total Pendency of 10 yr. ol cases in the country}} * 900 = QS4$

Share of States of NER = $\frac{\text{State NER1 Pendency 10 yr. old cases}}{\text{Total Pendency of 10 yr. old cases in NER}} * 100 = QS4$

Share Quotient of State = QS1+QS2+QS3+QS4

Share of State 1 = (Share Quotient of State 1) * (Total Budget Allocation BE in FY-10% of Total Budget Allocation BE in FY) /9000

Share of State 1 of NER = (Share Quotient of State 1 of NER) * (10% of Total Budget Allocation BE in FY)/1000

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Note on Uniform Norms and Specifications under the CSS

The Centrally Sponsored Scheme for the Development of Infrastructure for the Subordinate Judiciary was introduced in 1993-94. The central government has released a total of Rs. 5956 crores towards the scheme so far. At present, a total of 18,105 court halls and 14,961 residential units are available.

The Cabinet has approved continuation of the Centrally Sponsored Scheme for Development of Infrastructure Facilities for Judiciary up to 31.3.2020 to be implemented in Mission mode through the National Mission for Justice Delivery and Legal Reforms with stipulation that standard norms and specifications be formulated for court buildings and residential units of judicial officers of subordinate judiciary. The approved scheme has an outlay of Rs. 3320.00 crores. Department of Justice has developed these Standard Norms and specifications to ensure efficient allocation of funds in future and may be utilized for such under construction projects where land has been allocated and the construction is yet to begin.

These norms and specifications have been developed on the basis of the recommendations made by the National Court Management Systems Committee of the Supreme Court in the Baseline Report on Court Development Planning System, information provided by different State governments and certain CPWD norms. The Additional facilities mentioned below are common facilities to be made available in each court complex. Calculation of total built up area for model court complexes with 4, 6, 8 and 10 court rooms based on the norms and specifications below have been provided as **Annex A1** for ease of reference.

For the purpose of fixing norms and specifications, the States have been divided into two categories namely A and B. Category A comprises of States where the sanctioned strength of judicial officers of Subordinate Judiciary is more than 500 and pendency of cases in Subordinate Judiciary is above 3 lakhs and Category B comprises of States where the sanctioned strength of judicial officers is less than 500 and pendency of cases in Subordinate Judiciary below 3 lakhs. A list showing the sanctioned strength and pendency is attached as **Annex B**. The funds for construction of the court halls and the residential units shall be given as per the provisions of the Centrally Sponsored Scheme for the Development of Judicial Infrastructure under which the funding pattern is 60:40 between the Central and State Government and 90:10 for states in the North Eastern Region and the Himalayan States. The cost estimates for construction will be as per Schedule of Rates of the PWD Departments or the department/agency undertaking construction under CSS of the respective States. The share of Government of India shall be limited; whichever is lower of the actual cost estimate and unit cost estimate as calculated hereafter.

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Norms and Specifications**Court Halls**

No.	Category	A ¹ (sq. mt.)	Unit Cost* (in Rs.)	B ² (sq. mt.)	Unit Cost* (in Rs.)	Basis for Suggested Norms
1	Principal District Judge/DJ	144	3891600	128	3459200	NCMS and State Information
2	Addl. District Judge/CJM	144	3891600	128	3459200	
3	Civil Judge (Sr. Div.)	70	1891750	70	1891750	
4	Civil Judge (Jr. Div.)	70	1891750	70	1891750	
Total		428	1,15,667,00	396	1,07,01,900	
(*27025 per sq. mt.)						

Additional Facilities

No	Facilities	A ¹ (sq. mt.)	Unit Cost* (in Rs.)	B ² (sq. mt.)	Unit Cost* (in Rs.)	Basis for Suggested Norms	
1	Judge's Chamber	Principal District Judge/DJ	20	540500	15	405375	Existing State Norms and CPWD Handbook
		Addl. District Judge/CJM	20	540500	15	405375	
		Civil Judge (Sr. Div.)	15	405375	15	405375	
		Civil Judge (Jr. Div.)	15	405375	15	405375	
2	Office Room	Principal District Judge/DJ	20	540500	15	405375	
		Addl. District Judge/CJM	20	540500	15	405375	
		Civil Judge (Sr. Div.)	15	405375	15	405375	
		Civil Judge	15	405375	15	405375	

¹ States with Sanctioned Strength of more than 500: Andhra Pradesh and Telangana, Bihar, Gujarat, Haryana, Jharkhand, Karnataka, Kerala (Lakshadweep), Madhya Pradesh, Maharashtra, Odisha, Punjab, Rajasthan, Tamil Nadu (including Pondicherry), Uttar Pradesh, West Bengal (including Andaman and Nicobar), Delhi

² States with Sanctioned Strength below 500: Arunachal Pradesh, Assam, Chhattisgarh, Goa, Himachal Pradesh, Jammu and Kashmir, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura, Uttarakhand, Chandigarh, Daman and Diu, Dadra and Nagar Haveli

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		(Jr. Div.)				
3	Conference/ Meeting Room	1 in each District Level Court	70	1891750	60	1621500
		1 in each Taluka Level Court	60	1621500	50	1351250
4	Judge's Library		100	2702500	90	2432250
5	Lawyer's Library		145	3918625	120	3243000
6	Record Room/Malkhana		230	6215750	230	6215750
7	Waiting Room		100	2702500	100	2702500
8	Computer Room		30	810750	30	
9	Canteen		70	1891750	70	1891750
10	Bar Room		80	2162000	60	1621500
11	Toilets (Male)		10	270250	10	270250
12	Toilet (Female)		10	270250	10	270250
13	Lockup		20	540500	20	540500
14	Total Area		1065	2,87,81,625	970	2,62,14,250
Total Cost (*27025 per sq. mt.)						

Terms and Conditions:-

- The above norms shall be used for the purposes of determining allocation of funds to States under the CSS.
- The norms specified for the sizes of the court halls and office rooms are as specified in the NCMS report. All States must attempt to adhere to these minimum standards prescribed by the Supreme Court's NCMS committee.
- The rates have been calculated taking into consideration the schedule of rates used by the CPWD.
- If any State wishes to use norms higher than those prescribed above, the additional cost will have to be borne by the State government.
- If any State wishes to use norms lower than those prescribed above, the allocation will be based on actual norms as specified in the proposal submitted by the State.
- States building bye laws should be complied with.
- No supervision charge will be permitted to be paid to any agency undertaking the construction and further the sanction order approving the project should be uploaded on the website of the respective State PWD and a copy should be sent to the Department of Justice.
- Identification and allocation of land for construction of court halls will be the responsibility of the State government and wherever the land is at premium the court complexes as suggest by the NCMS Committee report could be multi-storied.
- Special attention should be paid to ensure availability of sufficient parking, public facilities and drinking water for litigants, accessibility for the differently-abled and safety features in compliance with existing bylaws of the State.
- The norms and specifications for construction of residential units may be as per the existing norms in the States

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Different Categories of Court Complex**1. Court Complex with 4 Court Rooms**

A court complex with 4 court halls and additional facilities –one court on each floor, with a minimum of 2 (1 –Female, 1-Male) accessible public toilets on each floor.

Court Halls

No.	Category	A ³ (sq. mt.)	Unit Cost* (in Rs.)	B ⁴ (sq. mt.)	Unit Cost* (in Rs.)	Basis for Suggested Norms
1	Principal District Judge/DJ	144	38,91,600	128	34,59,200	NCMS and State Information
2	Addl. District Judge/CJM	144	38,91,600	128	34,59,200	
3	Civil Judge (Sr. Div.)	70	18,91,750	70	18,91,750	
4	Civil Judge (Jr. Div.)	70	18,91,750	70	18,91,750	
Total		428	1,15,667,00	396	1,07,01,900	
(*27025 per sq. mt.)						

Additional Facilities

No	Facilities	A ¹ (sq. mt.)	Unit Cost* (in Rs.)	B ¹¹ (sq. mt.)	Unit Cost* (in Rs.)	Basis for Suggested Norms	
1	Judge's Chamber	Principal District Judge/DJ	20	5,40,500	15	4,05,375	Existing State Norms and CPWD Handbook
		Addl. District Judge/CJ M	20	5,40,500	15	4,05,375	
		Civil Judge (Sr. Div.)	15	4,05,375	15	4,05,375	

³ States with Sanctioned Strength of more than 500: Andhra Pradesh and Telangana, Bihar, Gujarat, Haryana, Jharkhand, Karnataka, Kerala (Lakshadweep), Madhya Pradesh, Maharashtra, Odisha, Punjab, Rajasthan, Tamil Nadu (including Pondicherry), Uttar Pradesh, West Bengal (including Andaman and Nicobar), Delhi

⁴ States with Sanctioned Strength below 500: Arunachal Pradesh, Assam, Chhattisgarh, Goa, Himachal Pradesh, Jammu and Kashmir, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura, Uttarakhand, Chandigarh, Daman and Diu, Dadra and Nagar Haveli

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		Civil Judge (Jr. Div.)	15	4,05,375	15	4,05,375
2	Office Room	Principal District Judge/DJ	20	5,40,500	15	4,05,375
		Addl. District Judge/CJM	20	5,40,500	15	4,05,375
		Civil Judge (Sr. Div.)	15	4,05,375	15	4,05,375
		Civil Judge (Jr. Div.)	15	4,05,375	15	4,05,375
3	Conference/ Meeting Room	1 in each District Level Court	70	18,91,750	60	16,21,500
		1 in each Taluka Level Court	60	16,21,500	50	13,51,250
4	Judge's Library		100	27,02,500	90	24,32,250
5	Lawyer's Library		145	39,18,625	120	32,43,000
6	Record Room/Malkhana		230	62,15,750	230	62,15,750
7	Waiting Room		100	27,02,500	100	27,02,500
8	Computer Room		30	8,10,750	30	8,10,750
9	Canteen		70	18,91,750	70	18,91,750
10	Bar Room		80	21,62,000	60	16,21,500
11	Toilets (Male)		10	2,70,250	10	2,70,250
12	Toilet (Female)		10	2,70,250	10	2,70,250
13	Lockup		20	5,40,500	20	5,40,500
14	Total Area		1065	2,87,81,625	970	2,62,14,250
Total Cost (*27025 per sq. mt.) in Rs.						

One Court Complex with 4 court halls and additional facilities					
No	Infrastructure	A (sq. mt.)	Unit Cost* (in Rs.)	B (sq. mt.)	Unit Cost* (in Rs.)
1	4 Court Halls	428	1,15,667,00	396	1,07,01,900
2	Additional Facility	1065	2,87,81,625	970	2,62,14,250
Total		1493	4,03,48,325	1366	3,69,16,150
Total Cost (*27025 per sq. mt.) in Rs.					

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2. Court Complex with 6 Court Rooms

A court complex with 6 court rooms may consist of 1 court of the Principal District Judge, 1 courts of the Additional District Judge and 2 courts of the Civil Judge (Sr. Div.) and 2 courts of Civil Judge (Jr. Div.)

Court Halls

Sl. No.	Category	A (sq. mt.)	Unit Cost* (in Rs.)	B (sq. mt.)	Unit Cost* (in Rs.)	Basis for Suggested Norms
1	Principal District Judge/DJ	144	38,91,600	128	34,59,200	NCMS and State Information
2	Addl. District Judge/CJM	144	38,91,600	128	34,59,200	
3	Civil Judge (Sr. Div.) *2	140**	37,83,500	140**	37,83,500	
4	Civil Judge (Jr. Div.) *2	140**	37,83,500	140**	37,83,500	
Total		568	1,53,50,200	536	76,75,100	
Total Cost (*27025 per sq. mt.) in Rs.						

** the size of one court hall will be between 70-80 sq. mt. in larger states and 60-70 sq. mt. in smaller states.

Additional Facilities

No	Facilities	A (sq. mt.)	Unit Cost* (in Rs.)	B (sq. mt.)	Unit Cost* (in Rs.)	Basis for Suggested Norms	
1	Judge's Chamber (including toilets)	Principal District Judge/DJ	20	5,40,500	15	4,05,375	Existing State Norms and CPWD Handbook
		Addl. District Judge/CJM	20	5,40,500	15	4,05,375	
		Civil Judge (Sr. Div.)*2	30	8,10,750	30	8,10,750	
		Civil Judge (Jr. Div.)*2	30	8,10,750	30	8,10,750	
2	Office Room	Principal District Judge/DJ	20	5,40,500	15	4,05,375	

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		Addl. District Judge/CJM	20	5,40,500	15	4,05,375
		Civil Judge (Sr. Div.)*2	30	8,10,750	30	8,10,750
		Civil Judge (Jr. Div.)*2	30	8,10,750	30	8,10,750
3	Conference/Meeting Room	1 in each District Level Court	70	18,91,750	60	16,21,500
		1 in each Taluka Level Court	60	16,21,500	50	13,51,250
4	Judge's Library		100	27,02,500	90	24,32,250
5	Lawyer's Library		145	39,18,625	120	32,43,000
6	Record Room/Malkhana		230	62,15,750	230	62,15,750
7	Waiting Room		100	27,02,500	100	27,02,500
8	Computer Room		30	8,10,750	30	8,10,750
9	Canteen		70	18,91,750	70	18,91,750
10	Bar Room		80	2,10,62,000	60	16,21,500
11	Toilets (Male) (10)*4		40	10,81,000	40	10,81,000
12	Toilet (Female) (10)*4		40	10,81,000	40	10,81,000
13	Lockup		20	5,40,500	20	5,40,500
14	Total Area		1185	3,20,24,625	1090	2,94,57,250
Total Cost (*27025 per sq. mt.)						

One Court Complex with 6 court halls and additional facilities					
Sl. No.	Infrastructure	A (sq. mt.)	Unit Cost* (in Rs.)	B (sq. mt.)	Unit Cost* (in Rs.)
1	6 Court Halls	568	1,53,50,200	536	76,75,100
2	Additional Facility	1185	3,20,24,625	1090	2,94,57,250
Total Built Up Area		1753	4,73,74,825	1626	3,71,32,350
Total Cost (*27025 per sq. mt.)					

3. Court Complex with 8 Court Rooms

A court complex with 8 court halls may include 1 court of the Principal District Judge, 2 courts of the Additional District Judge and 2 courts of the Civil Judge (Sr. Div.) and 3 courts of Civil Judge (Jr. Div.) The number toilets will be increased to 2 for females 2 for males on each floor with a total of 6 toilets for women and 6 toilets for men.

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Court Halls

No.	Category	A (sq. mt.)	Unit Cost* (in Rs.)	B (sq. mt.)	Unit Cost* (in Rs.)	Basis for Suggested Norms
1	Principal District Judge/DJ	144	38,91,600	128	34,59,200	NCMS and State Information
2	Addl. District Judge/CJM*2	288 **	77,83,200	256**	69,18,400	
3	Civil Judge (Sr. Div.)*2	140**	37,83,500	140**	37,83,500	
4	Civil Judge (Jr. Div.)*3	210**	56,75,250	210**	56,75,250	
	Total	782	2,11,33,550	734	1,98,36,350	

** the size of one court hall for ADJ will be between 144-150 sq. mt. and 128-134 sq. mt. and for Civil Judge 70-80 sq. mt. in larger states and 60-70 sq. mt. in smaller states.

Additional Facilities

No.	Facilities	A (sq. mt.)	Unit Cost* (in Rs.)	B (sq. mt.)	Unit Cost* (in Rs.)	Basis for Suggested Norms	
1	Judge's Chamber (including toilet)	Principal District Judge/DJ	20	5,40,500	15	4,05,375	Existing State Norms and CPWD Handbook
		Addl. District Judge/CJM *2	40	10,81,000	30	8,10,750	
		Civil Judge (Sr. Div.)*2	30	8,10,750	30	8,10,750	
		Civil Judge (Jr. Div.)*3	45	12,16,125	45	12,16,125	
2	Office Room	Principal District Judge/DJ	15	4,05,375	15	4,05,375	
		Addl. District Judge/CJM *2	30	8,10,750	30	8,10,750	
		Civil Judge (Sr. Div.)*2	30	8,10,750	30	8,10,750	
		Civil Judge (Jr. Div.)*3	45	12,16,125	45	12,16,125	
3	Conference/Meeting Room	1 in each District Level	70	18,91,750	60	16,21,500	

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		Court				
		1 in each Taluka Level Court	60	16,21,500	50	13,51,250
4	Judge's Library		100	27,02,500	90	24,32,250
5	Lawyer's Library		145	39,18,625	120	32,43,000
6	Record Room/Malkhana		230	62,15,750	230	62,15,750
7	Waiting Room		100	27,02,500	100	27,02,500
8	Computer Room		30	8,10,750	30	8,10,750
9	Canteen		70	18,91,750	70	18,91,750
10	Bar Room		80	21,62,000	60	16,21,500
11	Toilets (Male) (10)*6		60	16,21,500	60	16,21,500
12	Toilet (Female) (10)*6		60	16,21,500	60	16,21,500
13	Lockup		20	5,40,500	20	5,40,500
14	Total Area		1280	3,45,92,000	1190	3,21,59,750

One Court Complex with 8 court halls and additional facilities					
No.	Infrastructure	A (sq. mt.)	Unit Cost* (in Rs.)	B (sq. mt.)	Unit Cost* (in Rs.)
1	8 Court Halls	782	2,11,33,550	734	1,98,36,350
2	Additional Facility	1280	3,45,92,000	1190	3,21,59,750
Total		2062	5,57,25,550	1924	5,19,96,100
Total Cost in Rs. (*27025)					

4. Court Complex with 10 Court Rooms

A court complex with 10 court rooms may have 1 court of the Principal District Judge, 3 court of the Additional District Judge and 3 courts of the Civil Judge (Sr. Div.) and 3 courts of Civil Judge (Jr. Div.) The number toilets will be increased to 10 for Women and 10 for Men.

Court Halls

S. No.	Category	A (sq. mt.)	Unit Cost* (in Rs.)	B (sq. mt.)	Unit Cost* (in Rs.)	Basis for Suggested Norms
1	Principal District Judge/DJ	144	38,91,600	128	34,59,200	NCMS and State Information
2	Add. District Judge/CJM*3	450**	1,21,61,250	384**	1,03,77,600	
3	Civil Judge (Sr. Div.) *3	210**	56,75,250	210**	56,75,250	
4	Civil Judge (Jr. Div.) *3	210**	56,75,250	210**	56,75,250	

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		Div.) *3				
		Total	1014	2,74,03,350	932	2,51,87,300
Total Cost in Rs. (*27025)						

** the size of one court hall for ADJ will be between 144-150 sq. mt. and 128-134 sq. mt. and for Civil Judge 70-80 sq. mt. in larger states and 60-70 sq. mt. in smaller states.

Additional Facilities

Sl. No	Facilities	A (sq. mt.)	Unit Cost* (in Rs.)	B (sq. mt.)	Unit Cost* (in Rs.)	Basis for Suggested Norms	
1	Judge's Chamber (including toilets)	Principal District Judge/DJ	20	5,40,500	15	4,05,375	Existing State Norms and CPWD Handbook
		Add. District Judge/CJM *3	60	16,21,500	45	12,16,125	
		Civil Judge (Sr. Div.)*3	45	12,16,125	45	12,16,125	
		Civil Judge (Jr. Div.)*3	45	12,16,125	45	12,16,125	
2	Office Room	Principal District Judge/DJ	20	5,40,500	15	4,05,375	
		Add. District Judge/CJM *3	60	16,21,500	45	12,16,125	
		Civil Judge (Sr. Div.)*3	45	12,16,125	45	12,16,125	
		Civil Judge (Jr. Div.)*3	45	12,16,125	45	12,16,125	
3	Conference /Meeting Room	1 in each District Level Court	70	18,91,750	60	16,21,500	
		1 in each Taluka Level Court	60	16,21,500	50	13,51,250	
4	Judge's Library	100	27,02,500	90	24,32,250		
5	Lawyer's Library	145	39,18,625	120	32,43,000		
6	Record Room/Malkhana	230	62,15,750	230	62,15,750		
7	Waiting Room	100	27,02,500	100	27,02,500		
8	Computer Room	30	8,10,750	30	8,10,750		
9	Canteen	70	18,91,750	70	18,91,750		
10	Bar Room	80	21,62,000	60	16,21,500		
11	Toilets (Male) (10)*10	100	27,02,500	100	27,02,500		

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12	Toilet (Female) (10)*10	100	27,02,500	100	27,02,500
13	Lockup	20	5,40,500	20	5,40,500
14	Total Area	1445	3,90,51,125	1330	3,59,43,250

One Court Complex with 10 court halls and additional facilities					
Sl. No.	Infrastructure	A (sq. mt.)		B (sq. mt.)	
1	10 Court Halls	1014	2,74,03,350	932	2,51,87,300
2	Additional Facility	1445	3,90,51,125	1330	3,59,43,250
Total Built Up Area		2459	6,64,54,475	2262	6,11,30,550
Total Cost in Rs. (*27025)					

Other General Suggestions

A court building may incorporate a number of facilities in addition those mentioned above to address the needs of judges, lawyers and litigants such as accessible lift⁵, ramps⁶, steps and stairs⁷, handrails⁸ etc. Circulation area may be determined based on the existing State PWD norms or reference may be made to the CPWD norms⁹.

⁵ **Accessible Lift:** A minimum of one 13 passenger lift is required having all barrier free provision. As provided in 'A handbook of planning of office buildings', published by Directorate General, Central Public Works Department, February, 2013 page 54.

⁶ **Ramps:** Gentle slope: 1:12 max. 1800 x 1800 landing after 9m of travel distance. • Width: 1800mm or more. • Handrails to be on both sides and at two levels – 760mm and 900mm. Extend 300mm beyond top and bottom of ramp. • Warning tile should be placed at 300mm before and the ramp edges. As provided in 'A handbook of planning of office buildings', published by Directorate General, Central Public Works Department, February, 2013 page 51.

⁷ **Steps and Stair:** Uniform risers: 150mm and tread: 300mm. • Stair edges should have 50mm wide, bright/ contrast colour band • Maximum height of a flight between landings to be 1200mm. • Landing should be 1200mm clear of any door swing. • The steps should have an unobstructed width of at least 1200mm. • Continuous handrails on both sides including the wall (if any) and at two levels 760mm and 900mm. • Warning tile to be placed 300mm at the beginning and at the end of all stairs. • Nosing should be avoided. As provided in 'A handbook of planning of office buildings', published by Directorate General, Central Public Works Department, February, 2013 page 51.

⁸ **Handrails:** Handrails/ Grab bars are extremely important features and must be designed to be easy to grasp and to provide a firm and comfortable grip so that the hand can slide along the rail without obstruction. Handrails should be circular with a diameter of 38mm, at least 50mm clear two levels –760mm and 900mm from the finished floor, extend by at least 300mm. As provided in 'A handbook of planning of office buildings', published by Directorate General, Central Public Works Department, February, 2013 page 51.

⁹ **Circulation Area:** Corridors should have an unobstructed width of 1800mm. • Level differences should be beveled. • Thresholds and gratings should not be more than 10mm. • Protruding objects (more than 100mm from the wall) to be placed either in a niche or above 2100mm from the floor. • Open spaces below ramps, escalator and stairs should be blocked out completely by protective guard rails, raised curbs or marked with a tactile surface. As provided in 'A handbook of planning of office buildings', published by Directorate General, Central Public Works Department, February, 2013 page 54.

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Annex B

Comparative Table of Sanctioned Strength, Pendency of Subordinate Judiciary and Population of States

Sl. No.	Name of States/UTs	Sanctioned Strength	Pendency	Population
1	Uttar Pradesh	3204	6328599	199.58
2	Maharashtra	2096	3356841	112.37
3	Madhya Pradesh	2021	1343627	72.59
4	Bihar	1828	1685888	103.8
5	Gujarat	1496	1633677	60.38
6	Karnataka	1303	1389022	61.13
7	Tamil Nadu	1257	992009	72.13
8	Rajasthan	1223	1442777	68.62
9	Andhra Pradesh & Telangana	987	933714	84.66
10	West Bengal and A & N Island	967	1794664	91.72
11	Orissa	862	1031961	41.94
12	Delhi	799	621465	16.73
13	Punjab	674	568896	27.7
14	Jharkhand	672	334409	32.96
15	Haryana	644	635776	25.35
16	Kerala	534	1154908	33.38
17	Assam	428	227355	31.16
18	Chhattisgarh	398	271830	25.54
19	Uttarakhand	291	214819	19.11
20	Jammu & Kashmir	253	117306	12.54
21	Himachal Pradesh	159	212412	6.85
22	Tripura	107	25050	3.67
23	Meghalaya	97	7008	2.96
24	Mizoram	63	3316	1.09
25	Goa	55	40175	1.45
26	Manipur	49	9882	2.72
27	Nagaland	34	NA	1.98
28	Chandigarh	30	40247	1.05
29	Arunachal Pradesh	28	NA	1.38
30	Pondicherry	26	27081	1.24
31	Sikkim	23	1460	0.6
32	D & N Haveli AND Daman & Diu	7	5283	0.58
33	Lakshadweep	3	89	0.06

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